

Project for Simplifying Visa Regulations for High-end Group Tourists from Southeast Asian Countries

Application date:		MM	DD	YY
Category	<input type="checkbox"/> Escorted tour <input type="checkbox"/> Incentive tour <input type="checkbox"/> Fly Cruise tour			
Name of the designated travel agency or the corporation (Chinese and English)	(Type in block letters with the company seal)			
Itinerary name				
Duration	From MM DD YY to MM DD YY day(s) night(s) in total			
Required documents	<input type="checkbox"/> Tourist list (See Appendix 3 for the example) <input type="checkbox"/> Tourists passports copies(total____passports) <input type="checkbox"/> Itinerary (<input type="checkbox"/> Registration certification of international cruise liners required for fly cruise groups) <input type="checkbox"/> Certificate of appointing the designated travel agency or <input type="checkbox"/> Authorization certificate of the company <input type="checkbox"/> Affidavit of the Taiwan travel agency (See Appendix 5 for the example) <input type="checkbox"/> <u>Tour organizing agency and reception travel agency contract</u> <input type="checkbox"/> <u>Passenger round-trip ticket and accommodation reservation record</u>			
Name of the Taiwan travel agency: _____ <div style="text-align: right;">(Type in block letters with the company seal)</div> Company address: _____ Contact person: _____ Phone: _____ Email: _____				

Note:

1. The visa application of Southeast Asian Countries' High-end Group Tourists shall be made to the Tourism Bureau, Taiwan Visitors Association, Kuala Lumpur Office (for Thai, Indonesian, Vietnamese and the Philippines groups) or Singapore Office (for Indian groups). If the agency or corporation does not submit the application in the specified time, resulting in failure to notify the Ministry of Foreign Affairs, the Bureau may refuse the application.

Taiwan Visitors Association, Kuala Lumpur Office

Phone: 60-3-2070-6789 Fax: 60-3-2072-3559

Email tbrockl@taiwan.net.my

Taiwan Visitors Association, Singapore Office

Phone: 65-6223-6546/7 Fax: 65-6225-4616

Email: tbrocsin@singnet.com.sg

2. Application deadline:

1. For an escorted tour (please group 40 people into one application), the application shall be made 7 days before the group arrives.
2. For an incentive tour (please group 40 people into one application): For groups with 80 people or less, the application should be submitted 7 days beforehand. For a group with 81 to 160 tourists, the application should be made 8 days beforehand. For a group with 161 to 200 people, the application should be made 9 days beforehand. For a group with 201 to 250 people, the application should be submitted 10 days beforehand and for groups with 251 to 400 people, the application should be submitted 11 days beforehand. A tour with more than 400 people will be handled as a project.

3. Notice:

- 1) The high-end tourist group should enter and depart Taiwan as a group. **If the visa meets the entry date, but there is no accompanying tour leader to confirm the tour members, or if a return plane (or ship) ticket is not produced, entry will not be granted.** Once the application is accepted by the Tourism Bureau's overseas offices, the entry and departure dates cannot be changed.
- 2) If the tourist changed the itinerary during application period, the travel agency should inform the Tourism Bureau to prevent the group members' visas from being rejected.
- 3) Multiple applications by joining different tourists groups will not be accepted.
- 4) If the tourists cannot get e-Visa, please apply for carbon visas.