

Project for Simplifying Visa Regulations for High-end Group Tourists from Southeast Asian Countries

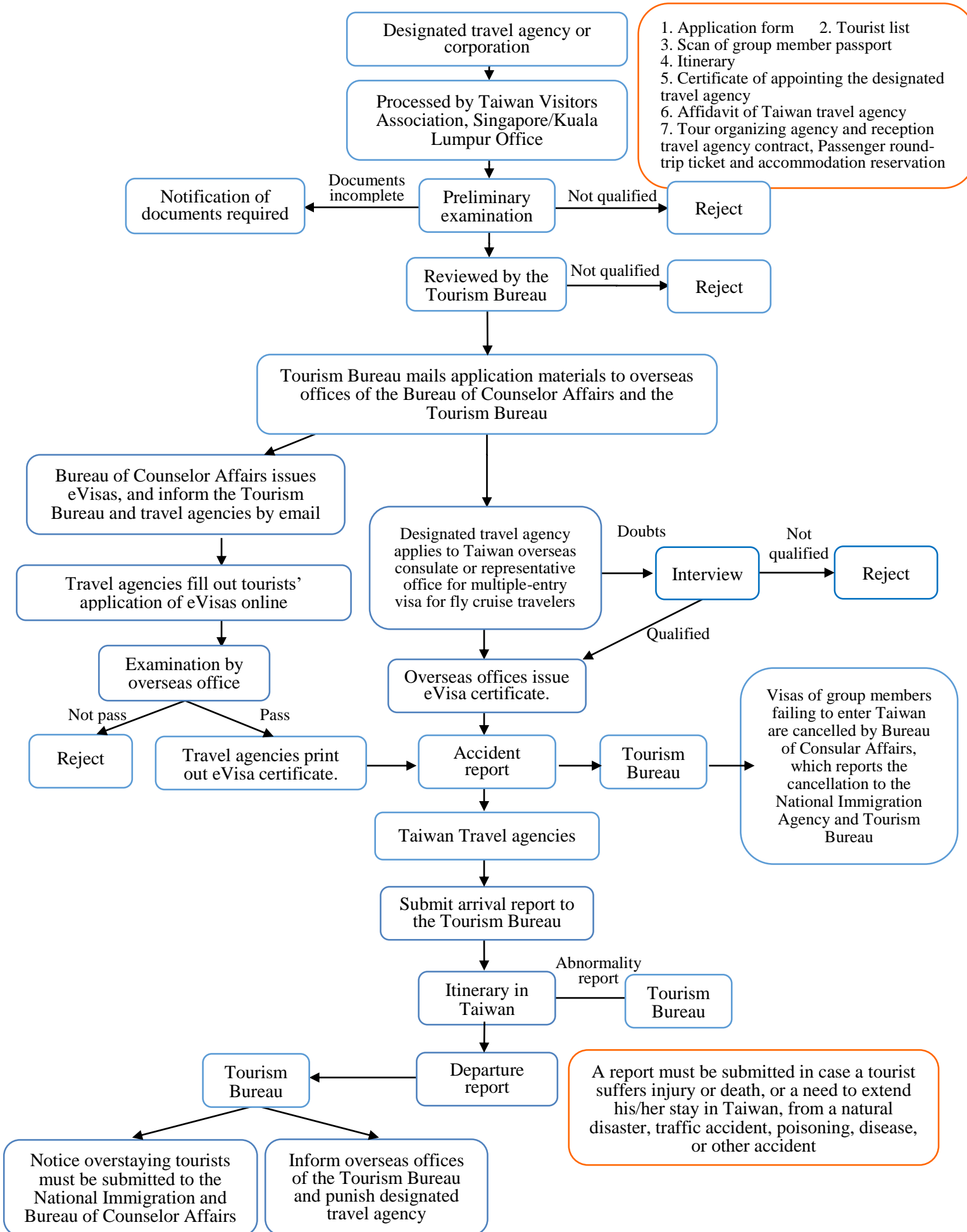
Amended on Nov. 8, 2022

Article	Regulations
1.	The Project is established to encourage more high-end tourist groups from Southeast Asian countries (India, Indonesia, Vietnam, Myanmar, Cambodia and Lao) to visit Taiwan.
2.	<p>High-end tourist groups: 5 people or more, including the following groups:</p> <p>(1) Escorted tours of designated travel agencies (hereafter referred to as “Escorted tour”) The list of designated travel agencies is provided by the Tourism Bureau, Ministry of Transportation and Communication (hereafter referred to as “Tourism Bureau”), overseas offices, and tourism authorities of foreign countries and is approved by the Tourism Bureau.</p> <p>(2) Incentive group sponsored by corporations (hereafter referred to as “Incentive tour”)</p> <p>(3) Fly-cruise groups (refers to groups of tourists who fly into Taiwan and then take an international cruise to a destination and back, and then fly out of Taiwan, hereinafter referred to as flight-cruise group)</p> <p>In Item 1, Paragraph 2 and 3, if a group’s application is not submitted by a designated travel agency, it should attach proof of the travel agency’s establishment.</p>
3.	Project period: November 1, 2015 to December 31, 2023 . The actual duration will be reviewed based on the promotion progress.
4.	<p>Duration of stay: Valid for 14 days each time. Multiple-entry visas are available for the tourists who join the Fly Cruise group tours.</p> <p>If the date of arrival on the visa entry field of the passenger is inconsistent with the actual date of entry, there is no accompanying tour leader to confirm the members of the tour, or a plane (or ship) ticket for the return trip cannot be produced, the National Immigration Agency of the Ministry of the Interior (hereafter referred to as “National Immigration Agency” shall refuse entry.</p>
5.	Visa fee: In accordance with “Standard Fees for Republic of China (Taiwan) Visas in Foreign Passports” published by the Ministry of Foreign Affairs.
6.	<p>Application procedure and required documents:</p> <p>(1) Group category:</p> <ol style="list-style-type: none"> 1. Escorted tour: Submit applications to the overseas office of the Tourism Bureau together with required documents 7 days before arrival. 2. Incentive tour: (Please group 40 people into each application form). . For a group with 80 tourists or less, the application should be submitted to the overseas office of the Tourism Bureau together with the required documents 7 days before arrival. For a group with 81 to 160 tourists, the application should be made 8 days beforehand. As for a group with 161 to 200 people, the application should be made 9 days in advance. For a group with 201 to 250 people, the application should be submitted 10 days beforehand

		and for groups with 251 to 400 people, 11 days. A tour with more than 400 people will be handled as a project.
	(2)	<p>Review procedure :</p> <ol style="list-style-type: none"> 1. Once the application is approved by the overseas office of the Tourism Bureau and then the Tourism Bureau, an email should be sent to the above two units by emails to the Bureau of Counselor Affairs. 2. Once the travel agency receives approval notification from the Tourism Bureau, it should submit e-visa applications before the group arrives. 3. The overseas office will approve e-Visa lists and the travel agency should print it out and give to the group leader.
	(3)	<p>Required documents:</p> <p>For preliminary examination and review:</p> <ol style="list-style-type: none"> 1) Application form (Appendix 2) 2) Certificate of appointing the designated travel agency to handle application matters 3) Tourist list (See Appendix 3 and 4 for the example) 4) Group members' passports copies. 5) Itinerary 6) Affidavit of Taiwan travel agency (See Appendix 5 for the example) 7) Tour organizing agency and reception travel agency contract, Passenger round-trip ticket reservation record or accommodation reservation record. <p>Fly cruise groups should provide tour registration certification of international cruise liners (for tourists of fly cruises), travelers' plane ticket booking records, or other supporting information in order to apply for a multiple-entry visa.</p>
7.	(1)	<p>The high-end tourist group should enter and depart Taiwan as a group. The Tourism Bureau specifies the actual regulations. The designated travel agency should require the local tour leader to collect members at the exit airport, issue electronic visas and check in.</p>
	(2)	<p>The designated travel agency and the Taiwan travel agency take the responsibility of reporting violations of the high-end tourist group in real time.</p>
	(3)	<p>Arrival report: After the group arrives, the Taiwan travel agency should fill out the arrival reporting form (Appendix 6). If anyone in the group does not arrive with the group, the Tourism Bureau should notify the Bureau of Counselor Affairs. The Bureau of Counselor Affairs should cancel that person's visa and notify the National Immigration Agency.</p>
	(4)	<p>Departure report: Fourteen days after the group leaves Taiwan, the Taiwan travel agency should fill out the departure reporting form (Appendix 7) and report to Tourism Bureau with the attachment of the group departure certificate (Appendix 7). If the agency fails to report the departure in the specified time, the Tourism Bureau may suspend</p>

		new applications of the designated travel agency depending on the situation.
	(5)	Accident report: If a tourist has an accident, is missing or overstays, the Taiwanese travel agency should fill out an accident report (Appendix 7) and notify the Tourism Bureau. The Bureau should notify the Bureau of Counselor Affairs and the National Immigration Agency to follow up on the case.
8.	Guarantee and control:	
	(1)	If three or more tourists of a designated travel agency overstays or are missing within the three months since the arrival date of the agency's first tourist group, the Tourism Bureau may suspend applications from the agency for two months. Where the designated travel agency has been suspended from applications more than 6 tourists, it will be immediately removed from the list of designated travel agencies for the project.
	(2)	If a tourist of the group overstays, the repatriation expenses should be paid by the member of the tour group. If the traveler cannot afford the expenses, the domestic reception travel agency is liable. Regarding the accommodation or the mandatory repatriation exit fee, priority will be given for the overstaying traveler to pay for these expenses. The domestic reception travel agency must fulfill joint guarantee responsibility.
	(3)	If a designated travel agency has been found to have accepted travelers from a non-designated travel agency and helped them apply for the project, it shall immediately be removed from the designated list.
	(4)	If the domestic reception travel agency does not make notification of missing or overstaying tourists within the time limit, and fails to do so twice, it may not receive the Guanhong special case tour groups.
9.	Other:	
	(1)	The list of designated travel agencies is regularly reviewed by the Tourism Bureau.
	(2)	The overseas office of the Bureau of the Counselor may require interviews and refuse to issue visas when dealing with applications.
	(3)	The Tourism Bureau is responsible for ruling on violations of the designated travel agencies.

Project for Simplifying Visa Regulations for High-end Group Tourists from Southeast Asian Countries



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Application date:		MM	DD	YY
Category	<input type="checkbox"/> Escorted tour <input type="checkbox"/> Incentive tour <input type="checkbox"/> Fly Cruise tour			
Name of the designated travel agency or the corporation (Chinese and English)	(Type in block letters with the company seal)			
Itinerary name				
Duration	From MM DD YY to MM DD YY day(s) night(s) in total			
Required documents	<input type="checkbox"/> Tourist list (See Appendix 3 for the example) <input type="checkbox"/> Tourists passports copies(total___passports) <input type="checkbox"/> Itinerary (<input type="checkbox"/> Registration certification of international cruise liners required for fly cruise groups) <input type="checkbox"/> Certificate of appointing the designated travel agency or <input type="checkbox"/> Authorization certificate of the company <input type="checkbox"/> Affidavit of the Taiwan travel agency (See Appendix 5 for the example) <input type="checkbox"/> Tour organizing agency and reception travel agency contract <input type="checkbox"/> Passenger round-trip ticket and accommodation reservation record			
Name of the Taiwan travel agency: _____ <div style="text-align: right;">(Type in block letters with the company seal)</div> Company address: _____ Contact person: _____ Phone: _____ Email: _____				

Note:

1. The visa application of Southeast Asian Countries' High-end Group Tourists shall be made to the Tourism Bureau, Taiwan Visitors Association, Kuala Lumpur Office (for Indonesian), Ho Chi Minh City Office (for Vietnam, Lao, Cambodia), Bangkok Office (for Myanmar) or Singapore Office (for Indian groups). If the agency or corporation does not submit the application in the specified time, resulting in failure to notify the Ministry of Foreign Affairs, the Bureau may refuse the application.

Taiwan Visitors Association, Kuala Lumpur Office (for Indonesian group)

Phone: +60-3-2070-6789 Fax: +60-3-2072-3559

Email: tbrocklvisa@taiwan.net.my

Tourism Representative, Travel Section, Taipei Economic and Culture Office in Ho Chi Minh City (for Vietnam, Lao, Cambodia groups)

Phone: +84-28-38349160~65#3106、3107

Email: apply@taiwan.net.vn

Tourism Representative, Travel Section, Taipei Economic and Culture Office in Thailand (for Myanmar groups)

Phone: +66-2-068-6865/6

Email: visa.ttbbkk@gmail.com

Taiwan Visitors Association, Singapore Office (for India group)

Phone: +65-6223-6546/7 Fax: +65-6225-4616

Email: tbrocsin@singnet.com.sg

2. Application deadline:

1. For an escorted tour (please group 40 people into one application), the application shall be made 7 days before the group arrives.
2. For an incentive tour (please group 40 people into one application): For groups with 80 people or less, the application should be submitted 7 days beforehand. For a group with 81 to 160 tourists, the application should be made 8 days beforehand. For a group with 161 to 200 people, the application should be made 9 days beforehand. For a group with 201 to 250 people, the application should be submitted 10 days beforehand and for groups with 251 to 400 people, the application should be submitted 11 days beforehand. A tour with more than 400 people will be handled as a project.

3. Notice:

- 1) The high-end tourist group should enter and depart Taiwan as a group. If the visa meets the entry date, but there is no accompanying tour leader to confirm the tour members, or if a return plane (or ship) ticket is not produced, entry will not be granted. Once the application is accepted by the Tourism Bureau's overseas offices, the entry and departure dates cannot be changed.

- 2) If the tourist changed the itinerary during application period, the travel agency should inform the Tourism Bureau to prevent the group members' visas from being rejected.
- 3) Multiple applications by joining different tourists groups will not be accepted.
- 4) If the tourists cannot get e-Visa, please apply for carbon visas.

**Tourist List of Project for Simplifying Visa Regulations for
Southeast Asian Countries' High-end Group Tourists Visa
(Example)**

[Group No.: Filled by the Tourism Bureau]

Tourist List							
Designated overseas travel agency				Taiwan travel agency			
Contact : E-mail : Phone : Address :				Contact E-mail : Phone : Address :			
Tourist Serial No.	Tourist Passport No.	Name	Birth Date	Gender	Phone	Occupation	Remarks
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							

Arrival Date

Departure Date

Name List of Foreigners Applying to Bureau of Consular Affairs for eVisas to Participate in Meetings or Activities in Taiwan

姓名(English Name)	國籍(English Name)	護照號碼(Passport No.)	性別(Sex)	出生日期(Date of Birth)	護照到期日期(Date of Expiry)	申請日期(Application Date)
陳名聲	中華民國	2018/XX/XX	M	2018/XX/XX		
張文	中華民國	2018/XX/XX	M	2018/XX/XX		

國家=Country:
Example-
Vietnam, Cambodia, Laos

Number of Tourist

Please fill in the following information in accordance with foreign passport data.

國家(Nationality)	護照號碼(Passport No.)	姓(Surname)	名(Given Name)	出生日期(Date of Birth)	護照到期日期(Date of Expiry)	性別(Sex)



**Project for Simplifying Visa Regulations for Southeast Asian
Countries' High-end Group Tourists Visa
Affidavit**

The Company (Taiwan travel agency) takes the responsibility of monitoring and managing the whereabouts and departure of the tourists of (group name) from MM DD YY to MM DD YY. If any of the tourists breaks the law, violates regulations, overstays, is missing or commits any suspicious behaviors, the agency shall report to the police and Tourism Bureau immediately and help with investigation. **Regarding the accommodation or the mandatory repatriation exit fee, priority will be given for the overstaying traveler to pay for these expenses. The domestic reception travel agency must fulfill joint guarantee responsibility.**

Affiant

Company name:

Responsible person: (Company Seal)

MM DD YY

東南亞國家優質團體旅客來臺觀光簽證（觀宏專案）入境通報表

Appendix 6

◆本案電子簽證編號 (E-CODE)	EVKH-	臺灣接待旅行社	旅行社
		通報人/電話	
		通報日期	年 月 日

本團隨團導遊	姓名：	入境航班/船班	
	聯絡手機：	入境機場 <input type="checkbox"/> 桃園 <input type="checkbox"/> 高雄 <input type="checkbox"/> 臺中 <input type="checkbox"/> 臺南 <input type="checkbox"/> 其他 _____	
申請入境日期	年 月 日		
申請出境日期	年 月 日		
本案許可入境人數	人		
團體實際入境人數	人		
未入境人數	人		

◆ 未入境旅客名單（欄位不足請自行增加填寫）

編號	旅客姓名	護照號碼	未入境原因
1			
2			
3			
4			
5			

遊覽車資料 車號： 駕駛人姓名：

1. 本通報表應於東南亞優質觀光團入境即時通報。
2. 團體出發前，如有旅客取消來臺行程，請填註銷函並加蓋公司大小章後回傳。
3. 正常日請電郵至交通部觀光局：sfgo@tbroc.gov.tw；電話：(02)2349-1500#8458。
4. 假日及夜間請傳真至交通部觀光局 FAX：(02)8772-2555；電話：(02)2349-1700。

東南亞國家優質團體旅客來臺觀光簽證（觀宏專案）出境通報表

◆本案電子簽證 編號 (E-CODE)	EVKH-	臺灣接待旅行 社	
		通報人/電話	
		通報日期	年 月 日

本團隨團導遊	姓名：	出境航班/船班	
	聯絡手機：	出境機場 <input type="checkbox"/> 桃園 <input type="checkbox"/> 高雄 <input type="checkbox"/> 臺中 <input type="checkbox"/> 臺南 <input type="checkbox"/> 其他 _____	
申請入境日期	年 月 日		
申請出境日期	年 月 日		
本案實際入境人數	人		
團體實際出境人數	人		
未出境人數	人		

◆ 未出境旅客名單（欄位不足請自行增加填寫）			
編號	旅客姓名	護照號碼	未出境原因
1			
2			
3			
4			
5			
遊覽車資料 車號： 駕駛人姓名：			
1. 本通報表應於東南亞優質觀光團出境即時通報。 2. 正常日請電郵至交通部觀光局： sfgo@tbroc.gov.tw ；電話：(02)2349-1500#8458。 3. 假日及夜間請傳真至交通部觀光局 FAX:(02)8772-2555；電話：(02)2349-1700。 4. 如有其他異常情形，請填寫異常事故報告書。			

東南亞國家優質團體旅客來臺觀光簽證（觀宏專案）緊急事故報告書

本案電子簽證 編號 (E-CODE)	EVKH-	臺灣接待旅行社	
		通報人姓名	
		通報人電話	

本團隨團人員 <input type="checkbox"/> 領隊 <input type="checkbox"/> 導遊 <input type="checkbox"/> 翻譯	姓名：	通報日期	年 月 日
	聯絡手機：	投保責任保險：	
申請入境日期	年 月 日	<input type="checkbox"/> 旺旺友聯 <input type="checkbox"/> 富邦 <input type="checkbox"/> 台壽保 <input type="checkbox"/> 華南 <input type="checkbox"/> 新光 <input type="checkbox"/> 安達北美洲 <input type="checkbox"/> 台灣 <input type="checkbox"/> 國泰 <input type="checkbox"/> 明台 <input type="checkbox"/> 其他 _____	
申請出境日期	年 月 日		
本案申請人數	人		
事故發生	時間：年 月 日 時 分		
	地點：		

相關當事人及案情說明：（欄位不足請自行增加填寫）

編號	旅客姓名	護照號碼	（請敘述案件概況）
1			
2			
3			
4			

旅行社負責人	姓名：
	連絡電話：

1. 本報告書應於事發 2 小時內完成通報程序：
2. 正常日請電郵至交通部觀光局：sfgo@tbroc.gov.tw；電話：(02)2349-1500#8458。
3. 假日及夜間請傳真至交通部觀光局 FAX：(02)8772-2555；電話：(02)2349-1700。

編號 04 東南亞國家優質團體旅客來臺觀光簽證（觀宏專案）註銷函

電子簽證編號 (E-CODE)	EVKH-	臺灣接待旅行社	旅行社
		聯絡人/電話	
		填寫日期	年 月 日
申請入境日期	年 月 日		
申請出境日期	年 月 日		
申請人數	人		

國外組團社名稱 旅行社

註銷名單 (欄位不足請自行增列)

編號	國籍	護照號碼	旅客姓名	註銷原因
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

☆ 請蓋公司大小章

- ◆ 本表填具後，應立即以電子郵件方式寄予下列單位，以完成註銷程序：
- ◆ 交通部觀光局：sfgo@tbroc.gov.tw；電話：(02)2349-1500#8458。

東南亞國家優質團體旅客來臺觀光簽證（觀宏專案）通報注意事項

類 型	說 明	E-MAIL 標題範例
1 入境通報	填寫格式為【入境】EVKH-填寫該團 E-CODE（實際人數）	
	狀況 1	該團申請 20 人，全員到齊。。
	狀況 2	該團申請 20 人， 3 人未入境。
2 出境通報	填寫格式為【出境】EVKH-填上該團 E-CODE，人數	
	狀況 1	該團申請 20 人，入境 20 人，全員均出境。
	狀況 2	該團申請 20 人， 入境時 3 人未入境，行程結束時均出境。
狀況 3	該團申請 20 人， 入境時 3 人未入境，離臺時 7 人未出境。	
3 異常通報	填寫格式為【異常】EVKH-填上該團 E-CODE，並說明異常情況	
	狀況 1	脫團行動、失蹤。
	狀況 2	團員因家中有事需提早返國
狀況 3	遇生病、車禍、天災或其他事故。	
4 註銷簽證	在入境前，得知團員不來、或發現團員有脫逃的計畫，或變更行程無法跟隨本案的申請行程，需註銷簽證。	【註銷】EVKH-00001 共 5 人

注意事項

- 情形 3（異常通報），請於事發當天 2 小時內 E-Mail 給下列單位，
- 正常日請電郵至交通部觀光局：sfgo@tbroc.gov.tw；電話：(02)2349-1500#8458。
假日及夜間請傳真至交通部觀光局 FAX 02-8772-2555；電話 02-2349-1700。
- 觀宏專案通報專用信箱為 sfgo@tbroc.gov.tw。
申請過程如遇到電子簽證代碼 E-cdoe 無法使用，或有其他聯絡事項，請寄信至原本觀宏專用信箱：eago@tbroc.gov.tw。

	交通部觀光局
入境通報	√
出境通報	√
異常通報	√
註銷簽證	√

- 以上通報表請確實寄送，缺漏或逾期通報之地接社將予註記，情節嚴重者停止受理旅行社資格。