

觀宏專案系統操作手冊

Guide Manual for Taiwan GuanHong Visa Online Application System

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Visa Simplification

- ❑ From 1 Nov 2015 tourist groups organized by the designated travel agencies and corporate incentive groups from India, Vietnam, Indonesia, Myanmar, Cambodia, and Laos are qualified to apply for an entry visa to R.O.C (Taiwan) **with no need for proof of occupation and supporting financial documents.**
- ❑ Also **waive the VISA application fee.**
- ❑ The application of group visa to Taiwan can submit via Taiwan Tourism Administration Representative Office.

Taiwan Tourism Administration HCM Office

(for Vietnam, Laos, Cambodia groups)

Phone: +84-28-38349160~65 #3106/ #3107 / #3108

Email: apply@taiwan.net.vn

① Regulations / 觀宏專案作業規定

❑ Category of group

- **Escorted tour**
- **Incentive tour**
- **Fly Cruise tour**

❑ Group Size

- **Minimum 5 tourists per group**

❑ Duration of stay

- **Valid for 14 Days per visa**
- **Multiple-entry visa only for Fly Cruise**

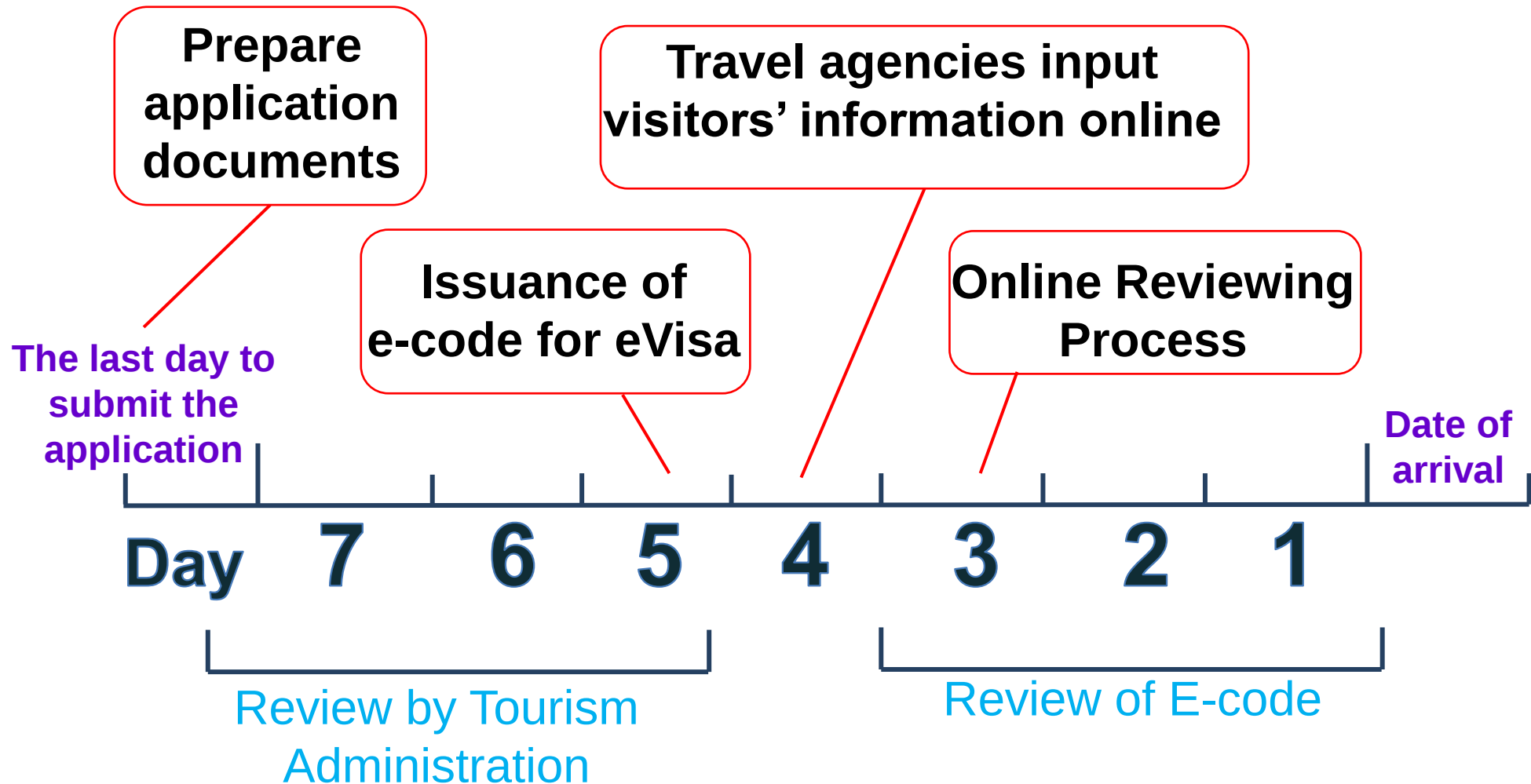
❑ Working days that's needed

- **7 working days**(excluding **Saturday, Sunday and Public holidays** for HCM representative office and Taiwan)
- working day will start to calculate after all the document are completed.



Please find the updated application documents at:
<https://taiwan.net.vn/travel-agency-info>

① Regulations / 觀宏專案作業規定



Time needed for processing applications

*(Submit the Application before 7 working days
Application submitted exactly 7 working days or less than 7 days will not be processed)*

① Regulations / 觀宏專案作業規定

Time needed for processing tour applications	
80 or fewer people	7 work days
81-160 people	8 work days
161-200 people	9 work days
201-250 people	10 work days
251-400 people	11 work days
More than 400 people	special case

② Before Applying.../ 申請文件準備

套裝旅遊團 Escorted tours	企業獎勵旅遊團 Incentive tours	飛航郵輪團 Fly-cruise tours
- 團員名冊 List of Tourists (*.xls) (可於系統中自行輸入 / or manually create on the sys.) - 團員護照檔 Tourists passports copies (※ at least six months of remaining validity) - 在臺行程表 Itinerary (指定)旅行社委託證明 Certificate of appointing the (designated) outbound travel agency - 臺灣接待旅行社切結書 Affidavit of the Taiwan inbound travel agency - 組團社與接待社合約書 Contract of outbound and Taiwan inbound travel agency - 旅客來回機票訂位紀錄 Passenger round-trip ticket record - 住宿預訂記錄 Accommodation reservation record - 其他審查要求文件 Other review requirements		
上傳檔案限制為PDF格式 ※ Upload files are limited to PDF format	- 企業組團證明 Authorization certificate of the company - 企業執照 Company business License - 旅行社執照(非指定旅行社) Travel agency license (non-designated one) ※ Please scan into 1 file	- 郵輪訂位證明 Registration certification of international cruise liners - 旅行社執照(非指定旅行社) Travel agency license (non-designated one) ※ Please scan into 1 file

③ System Login/ 系統登入 (1/1)



<https://guanhong.tad.gov.tw>

系統上線使用：預計自2025年3月31日起上線申請

➤ **System online:** Online application is expected to start on March 31, 2025

帳號及密碼：將另行寄送，
建議於第1次登入時更改密碼

➤ **Account and password:** it will be sent separately, and it is recommended to change the password when logging in for the first time.

交通部觀光署 觀宏專案系統
Tourism Administration, MOTC

變更密碼
Change password

帳號
Account

輸入帳號(必填)

舊密碼
Old Password

輸入舊密碼(必填)

新密碼
New Password

輸入新密碼(必填)

新密碼確認
Confirm

輸入新密碼確認(必填)

驗證碼
CAPTCHA

X2X5J

重置驗證碼 Refresh

送出
Submit

回登入頁
back to Login

④ APPLY-Select application type / 申請-選擇團體類型 (1/10)

- Routing : Home > Guanhong Project application
- Select application type : *Escorted tours*、*Incentive tours*、*Fly-cruise tours*

交通部觀光署 觀宏專案系統
Tourism Administration, MOTC

填報人：XXX旅行社 XXX1
2025/1/19 (日) AM 08:13

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Guanhong Project application

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1選擇申請類型
Select application type

2填寫申請資料
Complete the form

3建立團員名冊
Name List

4上傳應備文件
Upload required
documents

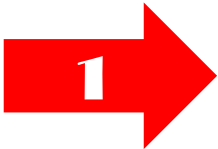
5完成
Submit

選擇申請類型
Select application type

旅行社套裝旅遊團
Escorted tours

企業獎勵旅遊團
Incentive tours

飛航郵輪團
Fly-cruise tours



④ APPLY-Input tours information / 申請-填寫團體資料 (2/10)

填寫申請資料
Complete the form

● 申請資料 Application data (必填 Required)

類別 Category	旅行社套餐旅遊團 Escorted tours	申請日期 Application date	2025/04/01
指定旅行社 designated outbound travel agency	測試國外組團社01		
行程名稱 Itinerary name			
申請簽證人數 Number of people applying for visa	0 人		
來臺旅遊期間 Dates of travel in Taiwan	共計 Total		
	- days		
	- nights		
	入境時間 Entry time		
	入境航班 Arrival flight details		
入境機場 Arrival airport	☐ 桃園機場 TPE ☐ 高雄機場 KHH ☐ 臺中機場 RMQ ☐ 臺南機場 TNN		
	☐ 其他		
	出境時間 Departure time		
	出境航班 Departure flight details		
	☐ 桃園機場 TPE ☐ 高雄機場 KHH ☐ 臺中機場 RMQ ☐ 臺南機場 TNN		
出境機場 Departure airport	☐ 其他		
領隊 Tour Leader	姓名 Name		
	護照號碼 Passport No.		
	性別 Sex		
臺灣地接社 Taiwan inbound travel agency			
組團社聯絡人 Designated travel agency contact person			組團社聯絡電話 Outbound travel agency Phone number
組團社聯絡email Outbound travel agency email			

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上一步
Previous step

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Next step

離開
Leave without saving data

只需要輸入需要申請觀宏簽證之人數
Only input the number of people who need to apply GH visa

請輸入航班入境台灣及出境台灣的時間
Input the arrival time to Taiwan and the departure time when leaving Taiwan
飛航郵輪團需輸入郵輪抵離台灣的時間
Fly-Cruise tours need to enter the time the cruise arrives and leaves Taiwan

請輸入1位領隊之全名 (無須申請觀宏簽證也要填寫)
Please input the full name of 1 tour leader, even he/she does not need to apply GH visa
ex: NGUYEN VAN NAM

請填寫組團旅行社資料
Please fill in the information of the designated outbound travel agency (Vietnam, Cambodia and Laos)

④ APPLY-Create tour name list/ 申請-建立團員名冊 (3/10)

- Enter the names of tour members : Import a list of tour members 、
Manually create a list of tour members

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Tourism Administration, MOTC

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選擇申請類型
Select application type

2
填寫申請資料
Complete the form

3
建立團員名冊
Name List

4
上傳應備文件
Upload required documents

5
完成
Submit

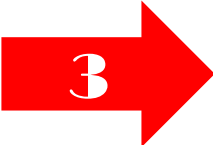
建立團員名冊
Enter the names of tour members

匯入團員名冊
Import a list of tour members

自行建立團員名冊
Manually create a list of tour members

上一步
Previous step

離開
Leave without saving data



選擇用「檔案匯入」或「自行輸入」
Choose to import the list or input manually

④ APPLY-Create tour name list-Import list file 匯入名冊 (4/10)



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1選擇申請類型
Select application type

2填寫申請資料
Complete the form

3建立團員名冊
Name List

4上傳應備文件
Upload required documents

5完成
Submit

建立團員名冊
Enter the names of tour members

● 匯入團員名冊 Import a list of tour members (必填 Required)

匯入檔案
Upload a file

[下載團員名冊範本](#)
Download a member roster template

選擇檔案 未選擇任何檔案

上傳 Upload

● 團員名冊 Name List

編號 No.	觀宏專案 團員 Guanhong project tour member	國籍 Nationality	護照號 碼 Passport No.	姓 Surname	名 Given Name	出生 日期 Date of Birth	護照 效期 Date of Expiry	性別 Sex	電話 Phone Number	職業 Occupation	備註(親屬關係) (Remarks/Kinship)	緊急連絡 人姓名 Emergency contact (或在臺親 友) relative/ friend in Taiwan and/or abroad	緊急連絡 人關係 Relationship to tourist	緊急 聯絡 電話 Num
尚無資料 No information yet														

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離開
Leave without saving data

請下載範本參考

➤ Download the template for reference

名冊格式請勿更改，並選擇正確檔案後上傳

➤ Please do not change the format of the list and upload the correct file.

10

④ APPLY-Create tour name list-Import list file 匯入名冊 (5/10)

Name List of Foreigners Applying to Administration of Consular Affairs for eVisas to Participate in Meetings or Activities

The columns below are to be filled by Tourism Administration, Republic of China (Taiwan).

國內申請單位	交通部觀光署				
聯絡人姓名	聯絡人電話	聯絡人電子郵件			
郭奕妍	(02)2349-1500 分機#8456	viankuo@tad.gov.tw			
來臺目的(會議或活動名稱)	會議或活動起始日期(西元年月日)yyyy/mm/dd	會議或活動迄日(西元年月日)yyyy/mm/dd			
觀光專案台灣旅遊團	2024/XX/XX	2024/XX/XX			
協辦中央政府機關					
中央政府機關發文日期字號	年月日觀國字第號				
本次申請國籍及人數	國家：越南 (總計申請：XX 人)				
The columns below are to be filled by Tourism Administration, Republic of China (Taiwan).					
電子簽證憑證 (Ecode)	電子簽證憑證有效期間起始日 (Initial date)	電子簽證憑證有效期間截止日 (Date of expiry)			
EVKH-XXXXX	2024/XX/XX	2024/XX/XX			
Please fill in the following information in accordance with foreign passport data.					
國籍(Nationality) (請填寫國籍代碼code only)	護照號碼 (Passport No.)	姓(Surname)	名(Given Name)	出生日期(Date of Birth) (dd/mm/yyyy)	護照效期(Date of Expiry) (dd/mm/yyyy)
VNM					
VNM					
VNM					
VNM					
VNM					
VNM					

※ Notes on filling out the files of tour list / 團員名冊檔案填寫注意事項

1. Nationality: Vietnam-VNM / Cambodia-KHM / Lao-LAO
2. Date of Birth: If there is no date of birth on the passport, please fill in 15/mm/yyyy
no month & date of birth, fill in 01/07/yyyy
3. Sex: Please confirm the gender on the passport, do not just fill in the form based on the photo.
4. Only fill in the information of the group members who need to apply Guanhong visa.

④ APPLY-Create tour name-Input manually 自行輸入 (6/10)



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Tourism Administration, MOTC

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填報人：XXX旅行社 XXX1

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Select application type

2填寫申請資料
Complete the form

3建立團員名冊
Name List

4上傳應備文件
Upload required documents

5完成
Submit

4-2

建立團員名冊
Enter the names of tour members

●團員名冊 Name List

新增團員
Add new tour members

編號 No.	觀宏專案 團員 Guanhong project tour member	國籍 Nationality	護照號 碼 Passport No.	姓 Surname	名 Given Name	出生 日期 Date of Birth	護照 效期 Date of Expiry	性別 Sex	電話 Phone Number	職業 Occupation	備註(親屬關係) (Remarks/Kinship)	緊急連絡 人姓名 Emergency contact (或在臺親 友) relative/ friend in Taiwan and/or abroad	緊急連絡 人關係 Relationship to tourist	緊急 絡 電話 Cont pho Num
尚無資料 No information yet														

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Leave without saving data

自行輸入個別團員名冊
Add new tour members

④ APPLY-Create tour name-Input manually 自行輸入 (7/10)



● 團員資料 Member Information (必填 Required)

國籍 Nationality	請選擇	姓 Surname	
		名 Given Name	
護照號碼 Passport No.		護照效期 Date of Expiry	(dd/mm/yyyy) 護照效期應大於入境日期 6 個月以上 Passport validity should extend at least 6 months beyond entry date
性別 Sex	☐ 女 Female ☐ 男 Male	出生年月日 Date of Birth	(dd/mm/yyyy)
電話 Phone Number		現職 Occupation	
備註(親屬關係) Remarks/Kinship			

● 緊急聯絡人(或在臺親友) (Emergency contact)(relative/ friend in Taiwan and/or abroad) (必填 Required)

姓名 Emergency contact		關係 Relationship to tourist	
電話 Contact's phone Number		地址 Contact's address	

確定
Confirm

離開
Leave without saving data

Notice for the Remark section:

- If the Passenger No.1 travels with her daughter (Passenger No.2), the remark section of Passenger No.1 can be noted as "Travel with daughter No.2", then the remark of No.2 will also be "Travel with Mother No.1".
- If the Passenger is travel alone, the remark section will be noted as "Travel alone".

④ APPLY-Create tour name list/ 申請-建立團員名冊 (8/10)

建立團員名冊
Enter the names of tour members

This is the Emergency person information

● 團員名冊 Name List

新增團員
Add new tour members

觀宏專案 團員 uanhong project tour member	國籍 Nationality	護照號碼 Passport No.	姓 Surname	名 Given Name	出生日期 Date of Birth	護照效期 Date of Expiry	性別 Sex	電話 Phone Number	職業 Occupation	備註(親屬關係) (Remarks/Kinship)	緊急連絡 人姓名 Emergency contact (或在臺親 友) relative/ friend in Taiwan and/or abroad	緊急連絡人關係 Relationship to tourist	緊急連絡 人電話 Contact's phone Number	緊急連絡 人現住地 址 Contact's address	操作 Action
☒	越南 (Vietnam)	C8846378	HINH	SACH DAN	04/03/1967	12/02/2030	男 Male	+84- 906997852	TEACHER OF TRAN HUNG DAO SCHOOL	TRAVEL1	HINH MINH HY	BROTHER	+84- 971425897	29 NGUYEN BINH KHIEM, DA KAO, Q1, TPHCM	編輯 Edit 刪除 Delete

- In cases where the passenger **only has the year of birth**, please fill in the birth year as in the passport and fill in the birth month as 07 and the birth day as 01 (for example: **1960/XX/XX -> 1960/07/01**).
- In cases where the passenger **does not have the birth day**, please fill in the birth year and month as in the passport and fill in the birth day as 15 (for example: **1960/12/XX -> 1960/12/15**).

如果團員資料有誤，
請於此處進行編輯或刪除
If the member information
is incorrect,
please edit or delete it here

④ APPLY-Upload documents/ 申請-上傳應備文件 (9/10)



交通部觀光署
Tourism Administration, MOTC

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填報人：XXX旅行社 XXX1
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Name List

4上傳應備文件
Upload required documents

5完成
Submit

上傳應備文件
Upload required documents

(必填 Required)

團員護照檔 Passports of group members (scanned)	選擇檔案 未選擇任何檔案	上傳 Upload
在臺行程表 Taiwan itinerary	選擇檔案 未選擇任何檔案	上傳 Upload
指定旅行社委託證明 Certificate of entrustment from designated travel agency	選擇檔案 未選擇任何檔案	上傳 Upload
臺灣接待旅行社切結書 Signed affidavit from the local (receiving) tour agency	選擇檔案 未選擇任何檔案	上傳 Upload
組團社與接待社合約書 The contract between the overseas travel agency and the receiving travel agency in Taiwan	選擇檔案 未選擇任何檔案	上傳 Upload
旅客來回機票訂位紀錄 Passenger round-trip ticket	選擇檔案 未選擇任何檔案	上傳 Upload
住宿預訂記錄 Accommodation reservations	選擇檔案 未選擇任何檔案	上傳 Upload

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Next step

離開
Leave without saving data

請逐項選擇檔案後上傳

➤ Please select the files one by one and upload them

請逐項選擇檔案後上傳

➤ Please upload the corresponding files of each section

上傳檔案限制為PDF格式

➤ Upload files are limited to PDF format

Required document

Appointing Letter/ Authorization letter



To: TAIWAN TOURISM BUREAU HO CHI MINH OFFICE

336 Nguyen Tri Phuong St., Ward 04, Dist. 10, HCM city, Vietnam

From: VIETRAVEL

March 29, 2023

Subject: Applying documents for tourism visa to Taiwan.

Dear Sir / Madam,

It's a great honor of us to write this letter to you. Firstly, we would like to send you our best wishes.

At the moment, we have a group to Taiwan that will start from Apr 12th 2023 to Apr 16th, 2023, which itinerary: **Kaohsiung-Taichung-Taipei** 05 days 04 nights. The Taiwan Partner is EDISON TRAVEL SERVICE CO., LTD. Moreover, we guarantee that the group will be organized to depart and return on enclosed schedule.

Total is 12 customers. Name list will be enclosed.

We would highly appreciate if you could consider all their documents and grant them entry visas to Taiwan on time.

Thank you so much for your kindness and assistance. We look forward to hearing from you soon.

Your sincerely,



1. **Letterhead** of designated travel agency on the top of the letter
2. To: **Taiwan Tourism Administration Ho Chi Minh Office**
3. Appointing **Taiwan Travel Agency**
4. The **Number of tourist** or name list
5. **Responsible person signature** and **company seal**
6. **Itinerary name** must be the same with the name on Application Form

Required document

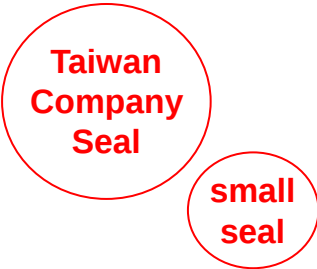
Affidavit letter

Appendix 5

Project for Simplifying Visa Regulations for Southeast Asian
Countries' High-end Group Tourists Visa
Affidavit

The Company (designated travel agency) takes the responsibility of monitoring and managing the whereabouts and departure of the tourists of (group name) from MM DD YY to MM DD YY. If any of the tourists breaks the law, violates regulations, overstays, is missing or commits any suspicious behaviors, the agency shall report to the police and Tourism Bureau immediately and help with investigation. Regarding the accommodation or the mandatory repatriation exit fee, priority will be given for the overstaying traveler to pay for these expenses. The domestic reception travel agency must fulfill joint guarantee responsibility.

Affiant
Company name:
Responsible person: (Company Seal)
Contact person for this case:
Telephone no:



MM DD YY

1. **Taiwan Travel Agency** is required to fill in the form
2. **Local Travel Agency's name** must be stated in the Affidavit Letter
3. **Group name** must be the same with the Itinerary name on Application form
4. **Responsible person signature/seal and company seal**
5. Fill in all required info
6. Remember to fill in the month and date

Required document

Tour organizing agency and reception travel agency contract

※ No forms and examples for this section.

1. **Contract** between the Head office of designated travel agency and Taiwan Travel Agency **are required**.

2. **Names of both travel agencies** must be included

The names must be in English according to the full name in Inbound Outbound Operator License. Do not write Vietnamese name.

1. **Company seals** and **responsible persons' signatures of both travel agencies**

2. **Signed date** and **Validity period**

Required document

Round trip flight ticket-booking reference

Mã đặt chỗ (số vé):

72398370

1. Thông tin đặt chỗ

Trạng thái đặt chỗ

Đã xác nhận

Liên lạc:

(93)910-1823 (mobile)

Ngày đặt:

29/10/2018

Email:

groupsticketing.sen@transviet.com

Tên:

LOI THI NHAT HUONG

2. Thông tin hành khách

Tên hành khách	Số ghế
	VJ840 -- VJ885 --
	VJ840 -- VJ885 --
	VJ840 -- VJ885 --
	VJ840 -- VJ885 --
	VJ840 -- VJ885 --
	VJ840 -- VJ885 --
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	VJ840 -- VJ885 --
	VJ840 -- VJ885 --
	VJ840 -- VJ885 --
	VJ840 -- VJ885 --

3. Thông tin chuyến bay

Chuyến bay	Ngày	Loại vé	Khởi hành	Đến
VJ840	04/06/2019	Eco	01:25 - Ho Chi Minh (SGN)	05:55 - Taipei - Terminal 1 (TPE)
VJ885	08/06/2019	Eco	12:40 - Kaohsiung (KHH)	14:55 - Ho Chi Minh (SGN)

Booking reference must consists of

1. Tourist name
 2. Flight details
 3. Booking reference number
 4. Letterhead of Airlines Company or Airlines company's seal
1. In case the arrangement of the list is different from Tourist List please highlight and list down the number according to the order arrangement in passport scan (number can be handwriting)

Required document

Itinerary

Each travel agency may design itinerary in it's own format.

1. Itinerary must written in **Vietnamese** and **Chinese** or **English**
2. Please add on **company letterhead** on top of the itinerary
3. The **Itinerary name** follows the name stated on Application Form
4. Provide **correct name of each attraction**. Do **specify the locations** (store names or addresses) of Pineapple cake DIY, Pixiu, Tea, Duty Free, Ganoderma ect. shopping stops
5. Participants in this program receive visas free of charge, so the tour organizer **may not include a visa fee in the tour price**.
6. **Arrival/departure flight** (flight time and airport) **must be noted** in the itinerary
7. Please **provide the name of Hotel** (including address) for each day
8. Should be pure sight-seeing itinerary

Required document

Hotel booking reference and confirmation

9AR-01-2014 T1: 01:56 PM
05-09-15:15:23 :
2,002/005
2/ 5

團名	住宿日期	預訂房間數	司導	房價	訂房結果 訂房代號
	6/4	T2*9 S2*6 T3*2	T2*1		
變更 ☐ 團名 ☐ 住宿日期 ☐ 房間數					
麻煩請寫上房價和司導房價，謝謝				簽收回傳	
※申請房費及開立發票				請確認後蓋章回傳，謝謝	
3/5					

Remark: T2*4+S2*1 FOR 8 PAX + 1TL 觀宏

Taiwan
Travel
Agency
Seal

Please provide booking reference for each days

1. **Hotel's name** and **seal** must be included – the hotel seal must clear
2. Please **remark** or **mention** the “**number of room**” and “**room type**” are booked for those who apply for GuanHong visa.
- It can be handwriting, kindly write it on the bottom part of the booking reference.
3. Person who writes the remark **please stamp company seal** beside it.

Required document

Passport scan

Please provide passport scan of each tourist

1. The **order arrangement must be the same** with **Tourist List** and **Excel Name List**.

2. Please make sure **all the passport scans** are **clear** and **in color**.

3. Please **scan all** the passport in **1 PDF file**.

4. Passengers holding new passports, please also **scan the page that shows the birthplace** or **Citizen ID card** of the passenger in the same file with **Passport Scan** of the whole group.

For passengers under 16 years old, please **send us their birth certificates separately** and name the file by the number and name of that passenger.

5. Each passport **expiry date must be more than 6 months**.

④ APPLY-Application Completed/ 申請完成 (10/10)



交通部觀光署
Tourism Administration, MOTC

觀宏專案系統

填報人：XXX旅行社 XXX1
2025/1/19 (日) PM 04 : 31

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○ 觀宏專案申請
Guanhong Project application

0%100%100%





申請完成 ! Application completed.

進度查詢碼Inquiry code XXXOOOOOOOOO

申請完成後將獲得1組進度查詢碼，作為後續案件查詢之用
After the application is completed, you will receive a Inquiry code for subsequent case inquiries.

回首頁
Return to home page

⑤ Status Inquiry/ 申請進度查詢 (1/3)

Option 1



Home 首頁

提示待補正之案件數
Notice: number of cases to be corrected

顯示最新之申請案件
Show the latest applications



交通部觀光署
Tourism Administration, MOTC

觀宏專案系統

填報人：測試國外組團社01 國外組團社承辦人01

2025/2/17 (一) PM 01:53

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您好，您有3件申請案需補正，請儘速補正。 Hello, you have 3 applications that require corrections. Please make the necessary corrections as soon as possible.

● 案件列表 Case list

旅遊團編號 Tour group number	E-Code E-Code	進度查詢碼 Inquiry code	人數 Number of persons	臺灣地接社 Taiwan travel agency	入境日期 Entry Date	出境日期 Departure Date	類別 Category	操作 Action
			5	首都旅行社	2025/03/01	2025/03/05	企業獎勵旅遊團 Incentive tours	檢視 View
			5	首都旅行社	2025/03/01	2025/03/05	旅行社實裝旅遊團 Escorted tours	編輯 Edit
			5	吉獅國際旅行社	2025/02/27	2025/03/05	旅行社實裝旅遊團 Escorted tours	編輯 Edit

● 最新公告 Announcements

2024/10/19

重啟「觀宏專案」衝刺疫後新南向市場來臺旅客

2024/01/01

台灣觀光以多元開放全球佈局，疫情前逐年來台均超過千萬人次，疫情後漸復甦112年來台旅客已達640萬人次

2022/11/09

東南亞國家優質團體旅客來臺觀光簽證作業規範(觀宏專案)修正規定

⑤ Status Inquiry/ 申請進度查詢 (2/3)



交通部觀光署 觀宏專案系統
Tourism Administration, MOTC 觀宏專案系統

填報人：測試國外組團社01 國外組團社承辦人01
2025/2/17 (一) PM 01:55

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○ 進度查詢
Status inquiry

進度查詢碼
Inquiry code

查詢
Enter

● 查詢結果 Inquiry results

Option 2



Status Inquiry
進度查詢

請輸入進度查詢碼進行查詢
Input the Inquiry code to query

⑤ Status Inquiry/ 申請進度查詢 (3/3)

○ 案件列表
Case list

E-Code
E-Code

旅遊團編號
Tour group number

查詢
Enter

E-Code	進度查詢碼 Inquiry code	E-Code有效期間 E-Code validity period	人數 Number of persons	臺灣地接社 Taiwan travel agency	入境日期 Entry Date	出境日期 Departure Date	類別 Category	案件狀態 Status	操作 Action
			5	首都旅行社	2025/03/01	2025/03/05	企業獎勵旅遊團 Incentive tours	退件 Application rejected	檢視 View
EVKH-22783	VNM25021401	2025/02/14~2025/02/25	5	首都旅行社	2025/03/01	2025/03/05	企業獎勵旅遊團 Incentive tours	ECODE生效 ECODE activated	檢視 View
	VNM25021403		5	首都旅行社	2025/03/01	2025/03/05	旅行社套裝旅遊團 Escorted tours	未審核 Not yet reviewed	編輯 Edit 刪除 Delete
			5	吉獅國際旅行社	2025/02/27	2025/03/05	旅行社套裝旅遊團 Escorted tours	未審核 Not yet reviewed	編輯 Edit 刪除 Delete
			5	台灣貴豪旅行社	2025/02/27	2025/03/04	旅行社套裝旅遊團 Escorted tours	未審核 Not yet reviewed	編輯 Edit 刪除 Delete
			1	測試台灣地接社01	2025/02/27	2025/02/28	旅行社套裝旅遊團 Escorted tours	未審核 Not yet reviewed	編輯 Edit 刪除 Delete
			3	百樂國際旅行社	2025/02/27	2025/03/04	企業獎勵旅遊團 Incentive tours	ECODE生效 ECODE activated	檢視 View
			2	百樂國際旅行社	2025/02/27	2025/03/01	旅行社套裝旅遊團 Escorted tours	ECODE生效 ECODE activated	檢視 View
			1	台灣貴豪旅行社	2025/02/26	2025/02/28	飛航郵輪團 Fly-cruise tours	ECODE生效 ECODE activated	檢視 View
	VNM25021402		5	首都旅行社	2025/02/26	2025/02/27	企業獎勵旅遊團 Incentive tours	待補件 Items need to be added	檢視 View

Option 3



Case List案件列表

案件狀態 Status	可刪除 Delete	可編輯 Edit	可檢視 View
未審核 Not yet reviewed	☒	☒	☒
審核中 Under review	-	-	☒
待補件 Items need to be added	-	☒	☒
退件 Application rejected	-	-	☒
ECODE生效 ECODE activated	-	-	☒

© Data correction / 資料補正 (1/1)



交通部觀光署
Tourism Administration, MOTC

觀宏專案系統

填報人：測試國外組團社01 國外組團社承辦人01
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○ 資料補正
Data correction

E-Code E-Code	人數 Number of persons	臺灣地接社 Taiwan travel agency	入境日期 Entry Date 出境日期 Departure Date	類別 Category	審核說明 Error explanation	操作 Action
	5	吉獅國際旅行社	2025/02/17 2025/02/22	企業獎勵旅遊團 Incentive tours	123 456 ABX	補正 Open file
EVKH- 22777	1	測試台灣地接社 01	2025/02/19 2025/02/22	飛航郵輪團 Fly-cruise tour	2229999	補正 Open file
	5	首都旅行社	2025/02/26 2025/02/27	企業獎勵旅遊團 Incentive tours	VNM25021402 組團委託書內容有誤	補正 Open file

請查看審核意見，並點選進行資料補正

➤ Please check the revise comments and click to correct the application.

所有案件補正作業仍須完成所有程序之確認

➤ All steps must be completed after corrections for confirmation.

⑦ ECODE activated/ ECODE 生效 (1/1)

○ 案件列表
Case list

E-Code
E-Code

旅遊團編號
Tour group number

➤ The E-CODE Validate the date is shown

查詢
Enter

E-Code	進度查詢碼 Inquiry code	E-Code有效期間 E-Code validity period	人數 Number of persons	臺灣地接社 Taiwan travel agency	入境日期 Entry Date	出境日期 Departure Date	類別 Category	案件狀態 Status	操作 Action
			5	首都旅行社	2025/03/01	2025/03/05	企業獎勵旅遊團 Incentive tours	退件 Application rejected	檢視 View
	VNM25021403		5	首都旅行社	2025/03/01	2025/03/05	旅行社套裝旅遊團 Escorted tours	未審核 Not yet reviewed	編輯 Edit
			5	吉獅國際旅行社	2025/02/27	2025/03/05	旅行社套裝旅遊團 Escorted tours	未審核 Not yet reviewed	編輯 Edit
			5	台灣真豪旅行社	2025/02/27	2025/03/04	旅行社套裝旅遊團 Escorted tours	未審核 Not yet reviewed	編輯 Edit
			3	百樂國際旅行社	2025/02/27	2025/03/04	企業獎勵旅遊團 Incentive tours	審核中 Under review	檢視 View
			2	百樂國際旅行社	2025/02/27	2025/03/01	旅行社套裝旅遊團 Escorted tours	審核中 Under review	檢視 View
			1	台灣真豪旅行社	2025/02/26	2025/02/28	飛航郵輪團 Fly-cruise tours	審核中 Under review	檢視 View
	VNM25021403		5	首都旅行社	2025/02/26	2025/02/27	企業獎勵旅遊團 Incentive tours	待補件 Items need to be added	檢視 View
			5	首都旅行社	2025/02/26	2025/02/27	旅行社套裝旅遊團 Escorted tours	審核中 Under review	檢視 View

案件列表出現E-CODE表示審核通過，請於有效期間內至以下網站進行E-VISA申請作業

- The E-CODE shows on the list indicates that the application has been approved.
- Please go to the following website to apply for E-VISA within the validity period.

https://visawebapp.boca.gov.tw/BOCA_EVISA/home.do

⑧ Abnormal notification / 異常及註銷通報 (1/1)

發生以下任何異常或取消情形，請立即請台灣地接旅行社向台灣觀光署進行線上通報作業：

➤ If any accident or cancellation occurs, please notify Taiwan Travel Agency to report to TTA immediately.

Report Type 通報類型	Situation 異常狀況
Accident Report	Change of tour leader, hotel and flight. 更換領隊、飯店及航班
	In case of natural disasters, weather or flight scheduling and other emergencies that cause flight changes and cause the entry and exit dates to be advanced or postponed. (※Relevant documents are required) 如遇天災、氣候或航班調度等突發狀況造成 <u>航班異動</u> 致入出境日期提前或延後(※需檢附相關證明文件)
	Group member encounters a disaster, leaves the group or overstays. (※Report within two hours) 團員遇災害事故、脫團或逾期停留 (※事發二小時內通報)
	Group member needs to return home early due to family matters or is sick (※Report within 24 hours) 團員因家中有事需提早返國或遇生病情事 (※24小時內通報)
Cancellation Report	Group member cancels the trip and non-entry Taiwan. 團員取消行程未入境台灣

© Other considerations / 其他注意事項 (1/2)

Item	Description
指定旅行社資格檢討 Designated travel agency qualification review	每年3月及9月將定期進行檢討，針對送客量低之指定旅行社，提出移除名單之建議 Annual reviews will be conducted in March and September every year to propose removal recommendations for designated travel agencies with low passenger volume.
罰則及資格回復 Penalties and Qualification Restoration	指定旅行社發生脫團、逾期停留團員達三人者，觀光署得暫停其送件資格三個月；達六人者，立即除列本專案指定旅行社名單 ➤ If a designated travel agency has <u>three members</u> who leave the group or overstay, TTA may suspend its qualification for applications for <u>three months</u>; if there are <u>six members</u>, it will be immediately <u>removed from the list</u> of designated travel agencies for this project 遭除列之旅行社需滿一年後，始得重新申請資格 ➤ Travel agencies that have been removed from the list must <u>wait one year</u> before they can re-apply for the qualification. 指定旅行社如發生脫團、逾期停留團員人數累計未達除列基準，如自最後違規日起一年內無違規情事，得於滿一年翌日起歸零計算 ➤ If the number of tour members who leave the group or overstay the designated travel agency does not reach the delisting criteria, <u>if there is no new violation record within one year from the last violation, the calculation will be reset to zero.</u>

⑨ Other considerations / 其他注意事項 (2/2)

Item	Description
團員持 TAC VISA入境 Group members entering by TAC VISA	同團團員持TAC VISA入境者，無須登入本線上申請系統 ➤ Group members who already applied TAC VISA do not need to log in to this online application system
告知團員事項 Notice Group members about "GUANHONG VISA REGULATION"	申請觀宏簽證之旅客，應依旅行社安排之行程旅遊，不得擅自脫團或逾期停留。違反規定者，台灣治安機關得依法逕行扣留及強制出境，且不得再次入境台灣 ➤ <u>Passengers applying for GuanHong visa MUST TRAVEL ACCORDING TO THE ITINERARY ARRANGED BY THE TRAVEL AGENCY, AND ARE NOT ALLOWED TO LEAVE THE GROUP OR OVERSTAY.</u> Those who violate the regulations may be detained and forced to leave the country by Taiwan's public security authorities in accordance with the law, and they will not be allowed to re-enter Taiwan. ➤ Please print out the "GUANHONG VISA REGULATION" and give it to every passenger applying GuanHong Visa.

****TAC VISA:** 東南亞國家人民來臺先行上網查核

Online Application for R.O.C. (Taiwan) Travel Authorization Certificate (Applicable to citizens of India, Vietnam, Indonesia, Myanmar, Cambodia and Lao

⑩ E-Visa Application/ E-Visa申請 (1/17)

ECODE VALIDITY when the E-code validity period is shown.

Please go to our official website Ministry of Foreign Affairs (ROC) to apply for E-Visa.
Please check the Visa Simplification for South East Asia Operating Procedure (English Version) below.
If you have any question after applying E-code (E-visa), please contact:

*** Hanoi: (024) 3833 5501 (#Guanhong Division)**

*** Ho Chi Minh city: (028) 3834 9160 ~ 65 (#1102)**

While filling up the application form, please mark down every tourist's Temporary for further reference and please fill in the email address of the person in charge.

Official website of the Ministry of Foreign Affairs (ROC): <https://www.boca.gov.tw/mp-2.html>

Please note:

1. Upload Portrait photos for Registering E-Visa for passengers: size 4x6, white background. Photos must be taken within the last 3 months and do not use Passport photo to register on E-Visa Website.
2. Section 諮詢資料: Fill in the information of the applicant for visa.
3. Section 填表人: Fill in the information of the representative of the Vietnam travel company.
4. Section 訪臺有關資料: Fill in the information of the Taiwan partner company.
5. Fill in all sections on page 5, including the optional sections.

Please refer to https://taiwan.net.vn/assets/upload/Guanhong/Submiting_Guanhong_E-visa_Procedure_20230403.pdf for detailed procedure.

⑩ E-Visa Application/ E-Visa申請 (2/17)

1. Enter the **Administration of Consular Affairs** home page, then click “**On-line Application**” link. < https://visawebapp.boca.gov.tw/BOCA_EVISA/home.do >
Read “**Disclaimer**,” then click “**Confirm & Continue**.”

Disclaimer

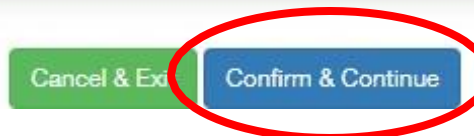
You are about to access the visa application computer system of the Bureau of Consular Affairs, Ministry of Foreign Affairs, Republic of China (Taiwan). This system and related data are property of the ROC Government, and provided for reviewing visa applications by the Bureau of Consular Affairs and ROC overseas missions and for official use by the ROC Government. This site adopts security maintenance technology to prevent unauthorized access to the personal information you provided. However, according to Article 28 and 29 of Personal Information Protection Act, if your personal information and rights are compensated caused by such reasons as natural disaster, incident or other force majeure, and the third party's illegal collection, the ROC Government will not be liable for the damages.

All information provided by you or a third party designated by you must be accurate and true. Even if you are granted a visa or an eVisa, immigration officers at ports of entry in Taiwan have the right to deny entry without providing further explanation.

Please notice that the information you fill in online, including Surname, Given Name, Date of Birth, Passport No., Nationality and Sex, must completely match the information on your travel document; otherwise, your eVisa will be invalid.

If you have applied for an eVisa recently, please make sure your eVisa has been successfully issued. If you submit a second eVisa application without checking the approval of the previous eVisa, it is considered that you need 2 eVisas. Therefore, the online payment for these 2 eVisa applications will not be refunded.

Continue to use this system indicates that you consent to the terms set forth in this statement. Unauthorized users or illegal access may violate related articles of Personal Information Protection Act and Criminal Law.

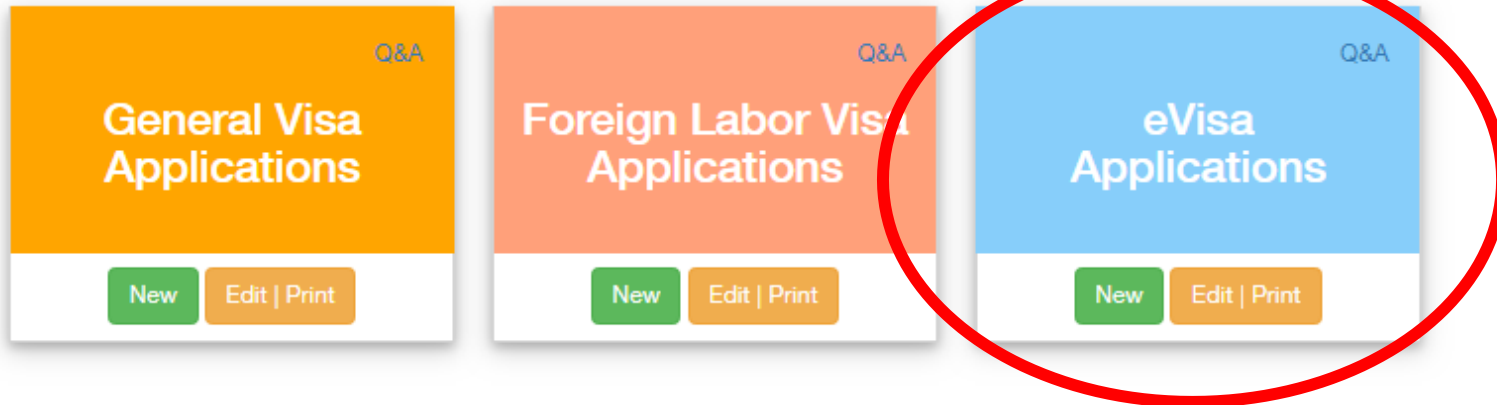


Note: https://taiwan.net.vn/assets/upload/Guanhong/Submitting_Guanhong_E-visa_Procedure_20230403.pdf

⑩ E-Visa Application/ E-Visa申請 (3/17)

2 Choose “**e-Visa Applications.**”

Please choose one of the following



⑩ E-Visa Application/ E-Visa申請 (4/17)

3. Read and Click “I have read the above information” to continue with the application.

General Information on eVisa Application

ELIGIBILITY

Nationals of the following countries are eligible for an eVisa when they meet relevant criteria: Bahrain, Burkina Faso, Colombia, Dominica, Ecuador, Kiribati, Kuwait, Mauritius, Montenegro, Oman, Panama, Peru, Qatar, Saudi Arabia, Solomon Islands, Turkey, and United Arab Emirates.

Furthermore, foreign nationals who have been invited to attend international conferences, sporting events, trade fairs or other activities in Taiwan—organized, co-organized, or sponsored by central government agencies—are also eligible for an eVisa. Such foreign nationals must obtain an Ecode from the host organization in Taiwan (n.b., not the Bureau of Consular Affairs) prior to submitting an online application for an eVisa. Nationals of the Democratic People's Republic of Korea are only eligible for an eVisa when participating in sporting events in Taiwan.

Tourist groups from Cambodia, India, Indonesia, Laos, Myanmar, and Vietnam under “Project for Simplifying Visa Regulations for High-end Group Tourists from Southeast Asian Countries” are eligible for an eVisa.

Nationals of Bangladesh, Bhutan, India, Iran, Nepal, Pakistan, and Sri Lanka for the purpose of conducting business at the recommendation of local offices of the Taiwan External Trade Development Council (TAITRA) are eligible for an eVisa.

Foreign nationals who intend to travel to Taiwan but are not eligible for an eVisa must fill in a form under General Visa Applications on the website of the Bureau of Consular Affairs and submit this application form to an ROC overseas mission.

REQUIREMENTS & PROCEDURES

eVisa applicants must possess an ordinary, official, or diplomatic passport with validity of at least six months as of the date of intended entry into Taiwan.

To obtain an eVisa, applicants must submit relevant personal information and pay the required fee by credit card (Visa or MasterCard) online. ROC overseas missions may, depending on the applicant's nationality and purpose of visit, request through email that the applicant submit additional documents within a specific timeframe. If these documents are not submitted by the given deadline, the application may be denied.

When an eVisa application has been approved, the applicant will receive a notice by email containing a webpage link to download and print the eVisa. The eVisa holder is required to present a paper copy of the eVisa at the immigration checkpoint for verification by the National Immigration Agency upon arrival in Taiwan. However, immigration officers at ports of entry in Taiwan have the right to deny entry to eVisa holders without providing further explanation.

PURPOSES OF VISIT

Please note that eVisas are only granted for tourism and business purposes, as well as for visiting relatives and attending international conferences or sporting events in Taiwan. If you intend to travel to Taiwan for other purposes – such as employment, study, residence with family, or Mandarin language courses – you must submit an application for a suitable type of visa at an ROC overseas mission.

VALIDITY & DURATION OF STAY

The validity of an eVisa is three months starting from the issue date. The eVisa is a single-entry visa, and the maximum duration of stay in Taiwan is 30 days, which cannot be extended and converted to other types of visas.

Visa Home

Confirm & Continue

⑩ E-Visa Application/ E-Visa申請 (5/17)

4.Fill in Apply eVisa information.

Apply eVisa

Nationality (Required)

* INDONESIA, REPUBLIC OF(印尼) ▼

ecode

EVKH-

Passport No. (Required)

* PASSPORT NO.

Email (Required)

* Email

Verification code(Please input by case) (Required)

input verification code by case

sybv

Visa Home **Send**

⑩ E-Visa Application/ E-Visa申請 (6/17)

5. After received the System confirmation email. Please press the **“CONFIRM” button to confirm application**

[MRV SYSTEM MAIL] This is a confirmation Mail to make sure we can contact you via this mail



mrvapp@boca.gov.tw

寄給我 ▾

Please press [\[CONFIRM\]](#) to confirm your mail account. This is the system automatically reply to the message, please do not reply.

6. Fill in Travel Detail

Travel Detail

Travel Purpose (Required)



Tourism



Stay Days (Required)



14 days

Entry Times (Required)



Single

Cancel & Exit

Page 2

⑩ E-Visa Application/ E-Visa申請 (7/17)

7.Fill in personal information.

APPLICANT'S DETAIL

Surname (Only English Letter) (Required)

Surname Sample

*DON'T FILL IN IF YOU DON'T HAVE

Given Name (Only English Letter) (Required)

Given Name Sample

*SIANNY

Other Name

DON'T FILL IN IF YOU DON'T HAVE

Domestic KTP No. Of Home Country (Required)

*B3680284

Indonesia, Thailand, Vietnam and other countries are required! Vietnamese overseas nationals and children who have not applied for an identity card are exceptions.

Birth Date (YYYY/MM/DD) (Required)

*1968 Year / 11 Month / 10 Day

Birth Place-City (Required)

*JAKARTA PUSAT

Birth Place-Country (Required)

*INDONESIA

Gender (Required)

*☐ Male ☒ Female ☐ Other

8.Fill in personal information.

APPLICANT'S PASSPORT

Passport No. (Required)

*

B3680284

Passport Type (Required)

*

Regular

▼

Other(Emergency Certificate or Certificate of Identity)

Issue Date (YYYY/MM/DD) (Required)

📅

2016/03/30

Expiry Date (YYYY/MM/DD) (Required)

📅

2021/03/30

Issue Place (Required)

*

Jakarta

Nationality (Required)

*

INDONESIA, REPUBLIC OF

Other Nationality (if any)

None

▼

9.Fill in personal information.

CONTACT DETAIL

Address in Home Country (Required)

*

XXX

Telephone Number in Home Country (Required)

*

XXX

Current Address (Required)

*

XXX

Current Telephone Number (Required)

*

XXX

Email (Required)

*

kelly@taiwan.net.my

Mobilephone

⑩ E-Visa Application/ E-Visa申請 (10/17)

10. Fill in personal information.

ABOUT TRAVEL DETAIL

Propose Arrival Date (YYYY/MM/DD) (Required)	
	2019/09/30
Propose Departure Date (YYYY/MM/DD) (Required)	
	2019/10/02
Hotel Name or Address in Taiwan (Required)	
	
Telephone Number in Taiwan (Required)	
	

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⑩ E-Visa Application/ E-Visa申請 (11/17)

11 Fill in personal information.

Application Question

PLEASE ANSWER THE FOLLOWING QUESTIONS TRUTHFULLY:

A. Do you have a criminal record within or outside the territory of the R.O.C. or have you ever been denied entry, ordered to leave or deported by the R.O.C. government? (Required)

* ☐ Yes ☐ No

B. Have you ever entered Taiwan illegally? (Required)

* ☐ Yes ☐ No

C. Have you ever had a communicable disease of public health significance, a dangerous physical or mental disorder, or been a drug abuser or addict? (Required)

* ☐ Yes ☐ No

D. Have you ever overstayed a visitor or resident visa or worked illegally in Taiwan? (Required)

* ☐ Yes ☐ No

E. Have you ever been a controlled substance (drug) trafficker? (Required)

* ☐ Yes ☐ No

F. Have you ever been refused a visa at by an R.O.C. mission abroad? (Required)

* ☐ Yes ☐ No

G. Have you ever applied for an R.O.C. visa using a different name? (Required)

* ☐ Yes ☐ No

H. Have you ever worked in Taiwan? (Required)

* ☐ Yes ☐ No

Attention

Answering YES does not necessarily mean you are ineligible for a visa. If you answer YES to any of the above questions or if you have any questions in this regard, please come to discuss the issue in person. If you are not able to file the application in person, please prepare and attach an explanatory statement to this form.

12 Fill in personal information.

FILL-IN DETAIL

Was this application filled in by yourself or another person? (Required)

* ☐ Myself ☒ Agent

Agent's Full Name (Required)

* Agent's Full Name

Relationship to the Applicant (Required)

* Relationship to the Applicant

Agent's Telephone Number (Required)

* Agent's Telephone Number

Agent's Address (Required)

* Agent's Address

eVisa Edit Successful

【Application No.】

C7D6CBC1K120H82A

【Status】

- * You have been Edited, Please click **【Submit】**
- * Attention ! You cannot edit when you submit.
- * About the rule, link to [BOCA site](#), please.

Page 1

Page 7

BOCA Home

Submit and Payment

⑩ E-Visa Application/ E-Visa申請 (14/17)

Before tourist get their visa, they may received E-mail from TECO HCMC or HANOI office to ask for **supplement document**.

Applicant may directly send the required document under the same e-mail.
Example :

Sent: Monday, August 8, 2016 10:12:38 AM

To:

Subject: Pending of decision concerning ROC eVisa application

Dear Sir/Madam,

Thank you for applying for an eVisa for the Republic of China (Taiwan).

To facilitate the issuance of the eVisa, you are kindly requested to submit the following additional documents: **需補件之文件明細**

範例供參

- 1.Data page of passport
- 2.Evidence of business activities-Proof of employment or assignment from relevant organization/company
- 3.1.Travel experience (Foreign Visa copies) 2.Bank statement of past 3 months 3.ITR(Income Tax)paper.

Please submit the documents specified above by 08/15/2016. If we have not received the documents on this date, your eVisa application will be rejected.

請申請人將須補件之資料掃描後，直接回覆本封電郵即可

⑩ E-Visa Application/ E-Visa申請 (15/17)

*e-Visa application **check** and **print**
(usually it takes 2-3days to get the approval)*

https://visawebapp.boca.gov.tw/BOCA_EVISA/MRV04FORM.do

eVisa Login

Application No. (Required)

Passport No (Required)

Visa Home

Login

⑩ E-Visa Application/ E-Visa申請 (16/17)

Confirmation of decision concerning ROC e-Visa application

Approved of email sample

Subject: **Confirmation of decision concerning ROC eVisa application**

External images and links are blocked, [click here](#) to show images and enable links.

Dear Sir/Madam,

eVisa application

Application NO.	Status
60830836ILIAO0R7	Approved

Remarks

1. Your eVisa application has been approved. You are required to present this eVisa at the immigration checkpoint for verification by the National Immigration Agency upon your arrival in Taiwan. [Click here to print the eVisa](#)
2. The validity of an eVisa is three months starting from the issue date. The eVisa is a single entry visa, and the maximum duration of stay in Taiwan is 30 days, which cannot be extended.
3. In line with existing procedures concerning paper visas, immigration officers at ports of entry in Taiwan have the right to deny entry to eVisa holders without providing further explanation.
4. Please check your personal information on the eVisa. If any information you provided for the eVisa is incorrect, you must submit a new eVisa application and pay related fees.

For more information about Taiwan and the eVisa, please visit the following websites:

10. Confirmation of decision concerning ROC e-Visa application

✂ Print out e-Visa Certificate ✂

If you have any question after applying E-code, please contact:

- TECO in Hanoi:
(024) 3833 5501 #129
- TECO in HCM:
(028) 3834 9160~65 #1102

中華民國簽證



Ministry of Foreign Affairs
REPUBLIC OF CHINA(TAIWAN)
eVisa



You are required to present this eVisa at the immigration checkpoint for verification by the National Immigration Agency upon your arrival in Taiwan.

eVisa Number	108JKT901123
Surname / Given Name	KHO / PO TJOAN
Passport Number	B3196319
Nationality	INDONESIA
Date of Birth	12 MAY 1948
Visa Type	VISITOR
Sex	F
Issue Date	20 SEP 2019
Entry Date	PLEASE REFER TO REMARKS
Max. Duration of Stay	14 DAYS
Entry	SINGLE
Application Number	109E6DA7K0RUXIZO
Remarks	P;EVKH-50027,04 OCT 2019

Notes:

1. The decision to grant this eVisa is based on the information you provided on the online application form, which you declared to be truthful.
2. This eVisa does not necessarily guarantee entry into Taiwan. All decisions concerning foreign nationals' entry into Taiwan are made by the National Immigration Agency. Any false or misleading statements at the immigration checkpoint may result in denial of entry.
3. To enter Taiwan with this eVisa, you must also possess:
 - (a) a passport with at least three months validity from a country eligible for eVisas
 - (b) sufficient funds for the period of stay in Taiwan
 - (c) a confirmed onward/return air ticket
4. The duration of stay starts from the day after arrival in Taiwan.
5. If you have been invited to attend international conferences, sporting events, trade fairs, or other events in Taiwan, in addition to the eVisa you must also present a relevant invitation letter issued by the host organization when checking in with the airline at your airport of origin prior to your flight to Taiwan.
6. If the eVisa states "P;EVKH-GROUP NUMBER;ENTRY DATE" under Remarks, no invitation letter is required. If passenger doesn't enter in accordance with Entry date, the eVisa will be invalid.

