

# **Project for Simplifying Visa Regulations for High-end Group Tourists from Southeast Asian Countries**

**Taiwan Tourism Bureau**

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# Visa Simplification

- ❑ From 1 Nov 2015 to **31 Dec 2023**, tourist groups organized by the designated travel agencies and corporate incentive groups from India, Vietnam, Indonesia, Myanmar, Cambodia, and Laos are qualified to apply for an entry visa to R.O.C (Taiwan) **with no need for proof of occupation and supporting financial documents.**
- ❑ Also **waive the VISA application fee.**
- ❑ The application of group visa to Taiwan can submit via Taiwan Tourism Bureau Representative Office.

Taiwan Tourism Bureau HCM Office  
(for Vietnam, Laos, Cambodia groups)

Phone: +84-28-38349160~65#3106

Email: [apply@taiwan.net.vn](mailto:apply@taiwan.net.vn)

## ❑ Category of group

- **Escorted tour**
- **Incentive tour**
- **Fly Cruise tour**

## ❑ Group Size

- **Minimum 5 tourists per group**

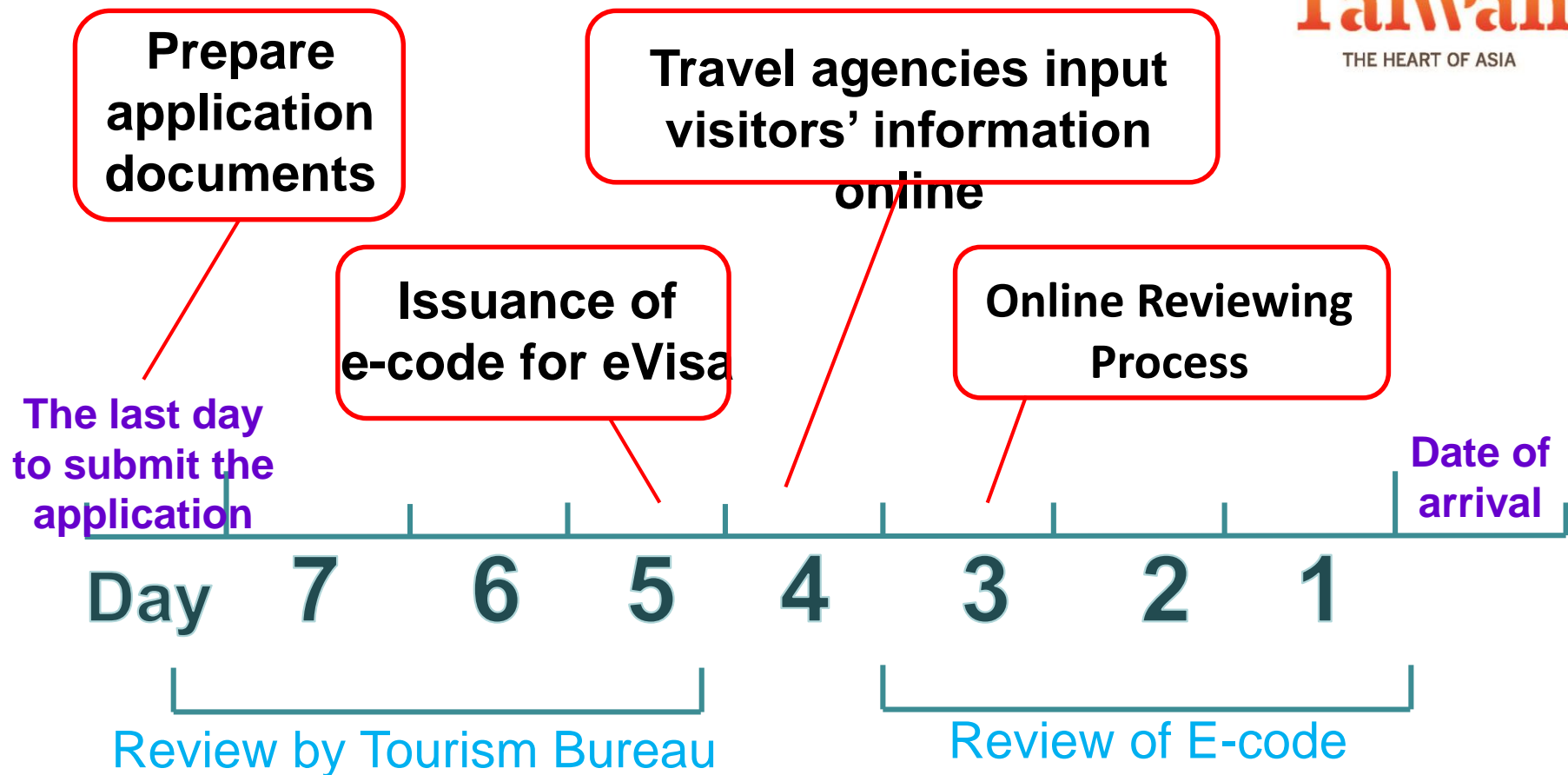
## ❑ Duration of stay

- **Valid for 14 Days per visa**
- **Multiple-entry visa only for Fly Cruise**



## ❑ Working days that's needed

- **7 working days**(excluding **Saturday, Sunday and Public holidays** for HCM representative office and Taiwan)
- **working day will start to calculate after all the document are completed.**



## **Time needed for processing applications**

*(Submit at least 7 days before groups arrive in Taiwan;  
Application submitted less than 7 days will not be processed)*

## Time needed for processing incentive tour applications

80 or fewer people	7 work days
81-160 people	8 work days
161-200 people	9 work days
201-250 people	10 work days
251-400 people	11 work days
More than 400 people	special case

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# How to apply?

Prepare application documents (Review by Representative office)

Review by Tourism Bureau

Issuance of approval document and **E-code** for e-Visa

Input visitors' information **online** and **Fill out e-Visa form**

Printout e-Visa

## Escorted Tour

1. Application form
2. Certificate of appointing the designated travel agency to handle application matters
3. Affidavit letter of Taiwan travel agency
4. Tour organizing agency and reception travel agency contract
5. Tourist List
6. Round-trip ticket reservation record
7. Itinerary
8. accommodation reservation record
9. Passport Scan-for each tourist
10. Excel name list

**Prepare application documents (Review by Representative office)**



**Review by Tourism Bureau**



**Issuance of approval document and E-code for e-Visa**



**Input visitors' information online and Fill out e-Visa form**



**Printout e-Visa**

**Incentive Tour**

1. Application form
2. Appointing letter/Letter of Authorization from Incentive company
3. Business Registration Certificate of Incentive Company - Original and Translation
4. Appointing letter/Letter of Authorization from local Travel Agency
5. Tourism License from local Travel Agency - Original and Translation
6. Affidavit letter
7. Tour organizing agency and reception travel agency contract
8. Tourist List
9. Round trip flight ticket-booking reference
10. Itinerary
11. Hotel booking reference and confirmation
12. Passport Scan
13. Excel name list

**Prepare application documents (Review by Representative office)**



**Review by Tourism Bureau**



**Issuance of approval document (no E-code will be given)**



**Process hard copy multiple entry visa at TECO/TETO Office**

### **Fly Cruise Tour**

1. Application form
2. Appointing letter/Letter of Authorization
3. Affidavit letter
4. Tour organizing agency and reception travel agency contract
5. Tourist List
6. Round trip flight ticket-booking reference
7. Boarding pass or related document of Cruise
8. Itinerary
9. Hotel booking reference and confirmation
10. Passport Scan-for each tourist
11. Excel name list



# Email Subject

★	Huong Liu	GRANDVIET TOUR apply visa 11 pax 29/06/2019 to 03/07/2019 - Dear sir or madame, GRAND VIET INTERNATIONAL TOURIST CO., LTD (GRAND VIET TOUR) have the group to Taiwan from 29/06/2019 to 03/07/2019 KAOHSIUNG –TAICHUNG...	11:00
★	Tran, me, Mail 5	SAIGONTOURIST FOR A TAIWAN VISA (QUANG HONG)- 24 PAX - Address not found Your message wasn't delivered to thanhdong@saigonrourist.net because the domain saigonrourist.net couldn't be found. Check for typos or unnecessary spa...	10:41
★	Tuấn, me 6	Pending Ecode TRIEU HAO TOURIST, 28 Jun to 01 Jul, 31 pax (Tour Code: TH 0628) - Well received with thanks! * Our office hour is from every Monday to Friday 9 am to 5:30 pm (Vietnam Time), email sent after 3:30 pm (GMT+7) will be co...	10:29
★	Tour ..阮某端, Draft 7	HANOTOURS - VISA APPLICATION - 2019 JUN.30 to 2019 JUL.03 - GROUP 05PAX - Dear, Received with thanks Kind regards, TTBHCM Team	10:17
★	陽佳玲	HON GAI TOURS apply visa 23 pax 19/07/2019 to 23/07/2019 - 您好! 我們是越南 HON GAI TOURS & SERVICE JSC, 現寄上觀光專案申請文件 (2019年 07 月 19 日至 2019 年 07 月 23 日團 (附上附件), 如需任何補充, 有勞貴方告知, 非常感謝! DU...	10:02
★	THIEN, Draft 2	Fwd: NATURE TOURIST JSC (TW0630- CI) - APPLY VISA FOR GROUP 06 PAX FROM 30/06/2019 - 04/07/2019 - Dear, Received with thanks * Our office hour is from every Monday to Friday 9 am to 5:30 pm (Vietnam Time), email sent after 3:30...	09:20
★	OP	RE: LIEN BANG TRAVEL, 02 - 06JUL, 13PAX (TW5.020719) - Dear, Lien Bang gửi lại chương trình tour chính sửa Thank you and Best Regards, Ta Khiết Lien (Ms) Outbound Tour Operator 陳潔麗 ===== LIEN BA...	
★	OP	LIEN BANG TRAVEL, 06-10JUL, 18PAX (TW5.060719) - Dear all, Greeting from Lien Bang Travel, Vietnam! I send you all documents for apply visa with new policy. This group travel on 06 - 10Jul 2019 Please find the attachment Thank you an...	09:16
★	Kha, Draft 2	VIETRAVEL APPLY DOCUMENT TAIWAN /// JUN 292019 - JUL 03 2019 (09 PAX) - NNSGN4526-021-290619VJ-H - Dear, Well received with thanks. Please notice: Double check the information of all documents before re-sending Deadline: bef...	08:40

- ◆ **One Application** must be sent in **ONE email only**.
  - ✓ Please do not separate the attachments of one visa application into 2 or more emails to avoid spamming and duplicating in case processing.
  - ✓ Do inform us if accidentally sent 2 or more emails
- ◆ Email Subject:  
*According to the Form below:*  
**Travel Agency's Name, Depart and Return Date (MM/DD), number of passenger – Group A**  
For example: **Vietravel, June 09-12, 20pax – Group A**
- ◆ Email Content:  
Attachment Files: Excel , Word , PDF **Notice: We do not accept ZIP files**

# Required document 1/10

## - Application form

Appendix 2	
Project for Simplifying Visa Regulations for High-end Group Tourists from Southeast Asian Countries	
Application date: MM DD YY	
Category	<input type="checkbox"/> Escorted tour <input type="checkbox"/> Incentive tour <input type="checkbox"/> Fly Cruise tour
Name of the designated travel agency or the corporation (Chinese and English)	<b>Company Seal</b> <b>Responsible person signature</b> (Type in block letters with the company seal)
Itinerary name	
Duration	From MM DD YY to MM DD YY day(s) night(s) in total
Required documents	<input type="checkbox"/> Tourist list (See Appendix 3 for the example) <input type="checkbox"/> Tourists passports copies (total _____ passports) <input type="checkbox"/> Itinerary ( <input type="checkbox"/> Registration certification of international cruise liners required for fly cruise groups) <input type="checkbox"/> Certificate of appointing the designated travel agency or <input type="checkbox"/> Authorization certificate of the company <input type="checkbox"/> Affidavit of the Taiwan travel agency (See Appendix 5 for the example) <input type="checkbox"/> Tour organizing agency and reception travel agency contract <input type="checkbox"/> Passenger round-trip ticket and accommodation reservation record
Name of the Taiwan travel agency: _____ (Type in block letters with the company seal)	
Company address: _____	
Contact person: _____	
Phone: _____	
Email: _____	

Name stated on Designated Travel Agency List

Number of Applying GH-Visa tourist

Total 9 ☐

\* Do not simply delete any boxes or option in the form

Specify Itinerary Name  
Ex: Taipei – Taichung – Kaohsiung

Taiwan  
Company  
Seal

small  
seal

## Required document 2/10

### - Appointing Letter/ Authorization letter



December 4, 2015

**To: Taiwan Tourism Bureau HCM Office**

Dear Sir / Madam,

With the reference to the Free Visa applications to visit **Taipei, Taiwan**, in a tour group which we, **QUALITY EXPRESS CO., LTD.** is organizing a group during 30 December 2015 – 4 January 2016 . We hereby promise to be responsible for the following:

To make each member of group abide by the laws and regulations of each country visiting.

To provide in case of need the group with logistic and financial support during the group's stay in Taiwan.

To make each member of the group travel to and from as per the Itinerary.

To responsible and bring all peoples back to Thailand on the date as we advise and will do not do something against the immigration law.

We, therefore, would like to ask for a favor to let us apply for the visa by proxy on behalf of our clients who join this group to visit Taiwan and also to exempt them from show or presentation of a document supporting their financial ability sufficient for travel and stay in **Taiwan**.

Thank you in advance for your kind assistance and consideration is greatly appreciated.

Faithfully yours,

*Thiptida Kulcharusawang*

MS. THIPTHIDA KULCHARUSAWANG  
Operation and Sale Taiwan



Please find enclosed document for the name list of 8 persons to visit Taiwan.

1. **Letterhead** of designated travel agency on the top of the letter
2. **Appointing XXX Taiwan Travel Agency**
3. **Number of tourist or name list**
4. **Responsible person signature and company seal**
5. **To: Taiwan Tourism Bureau Ho Chi Minh Office**

# Required document 3/10

## - Affidavit letter

Appendix 5

### Project for Simplifying Visa Regulations for Southeast Asian Countries' High-end Group Tourists Visa Affidavit

The Company (Taiwan travel agency) takes the responsibility of monitoring and managing the whereabouts and departure of the tourists of (group name) from MM DD YY to MM DD YY. If any of the tourists breaks the law, violates regulations, overstays, is missing or commits any suspicious behaviors, the agency shall report to the police and Tourism Bureau immediately and help with investigation. Regarding the accommodation or the mandatory repatriation exit fee, priority will be given for the overstaying traveler to pay for these expenses. The domestic reception travel agency must fulfill joint guarantee responsibility.

Affiant

Company name:

Responsible person: (Company Seal)

MM DD YY

**Taiwan  
Company  
Seal**

**small  
seal**

1. **Required Taiwan Travel Agent to fill in the form**
2. **Group name** should same with application form (Itinerary name)
3. **Responsible person signature/seal and company stamp**
4. Remember to fill in the month and date

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## **Required document 4/10**

### **-Tour organizing agency and reception travel agency contract**

✂ No forms and examples for this section.

1. Please send contract between **head office of designated travel agency** and **Taiwan Travel Agency**.
  2. **Names of both travel agencies** are included – the name must be in English according to the full name in Inbound Outbound Operator License. Do not write Vietnamese name.
  3. **Company seals and signatures of both travel agencies**
  4. **Signed date and Validity period**
-

# Required document 5/10

## - Tourist List

Appendix 3

Tourist List for Simplified Visa Regulations for High-end Groups from  
Southeast and South Asian Countries

+

Tourist List							
Designated overseas travel agency		Taiwan travel agency					
Contact : E-mail : Phone : Address :				Contact E-mail : Phone : Address :			
Tourist Serial No.	Tourist Passport No.	Name	Birth Date	Gender	Phone	Occupation	Remarks
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							

1. Tourist List order arrangement should be listed according to the Passport Scan order.

2. Please **remark for tourist under the age of 18.**  
Ex: **child of tourist no.1,**  
**Do not remark “Family”**

3. **Remark for tour leader; tour leader should be placed in the last order.**

**Occupation: Tour Guide or his/her exact job**

**Remark: Tour Leader**

**If he/she is holding Korea visa, please add**  
**– holding Korea visa, applied online visa.**

4. **Remark for passengers travel together**


5. **Date of birth**  
**Please use format YYYY/MM/DD**

6. **New members cannot be added to a group after the Tourism Bureau mails the application documents to overseas office.**

# Required document 6/10

## - Round trip flight ticket-booking reference

**Mã đặt chỗ (số vé):**

 72398370

**1. Thông tin đặt chỗ**

Trạng thái đặt chỗ: Đã xác nhận      Liên lạc: (93)910-1823 (mobile)  
Ngày đặt: 29/10/2018      Email: [group.ticketing.sen@transviet.com](mailto:group.ticketing.sen@transviet.com)  
Tên: LOI THI NHAT HUONG

**2. Thông tin hành khách**

Tên hành khách	Số ghế
	VJ840 --- VJ885 ---
	VJ840 --- VJ885 ---
	VJ840 --- VJ885 ---
	VJ840 --- VJ885 ---
	VJ840 --- VJ885 ---
	VJ840 --- VJ885 ---
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	VJ840 --- VJ885 ---
	VJ840 --- VJ885 ---

**3. Thông tin chuyến bay**

Chuyến bay	Ngày	Loại vé	Khởi hành	Đến
VJ840	04/06/2019	Eco	01:25 - Ho Chi Minh (SGN)	05:55 - Taipei - Terminal 1 (TPE)
VJ885	08/06/2019	Eco	12:40 - Kaohsiung (KHH)	14:55 - Ho Chi Minh (SGN)

Booking reference must consists of

1. **Tourist name**
2. **Flight details**
3. **Booking reference number**
4. **Letterhead of Airlines Company or Airlines company's seal**

1. In case the arrangement of the list is different from Tourist List please **highlight and list down the number according to the order arrangement in passport scan** (number can be handwriting)

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## **Required document 7/10**

### **- Itinerary**

Each travel agency may design itinerary in it's own format.

1. Itinerary must written in **Vietnamese** and **Chinese** or **English**
  2. Please add on **company letterhead** on top of the itinerary
  3. The **Itinerary name** follows the name stated on Application Form
  4. Please provide **correct name of each attraction**.
  5. Participants in this program receive visas free of charge, so the tour organizer **may not include a visa fee in the tour price**.
  6. The **flight of arrival/departure** (including flight time and airport) **must be noted** in the itinerary
  7. Please **provide the name of Hotel or accommodation** for each day
  8. Should be pure sight-seeing itinerary
-



## Required document 8/10

### - Hotel booking reference and confirmation

WSR-00-2014 TIF 00:00 20  
00-00-10:10:00

2.002/003  
# 2/ 0

團名	住宿日期	預訂房間數	司導	房價	訂房結果 訂房代號
	6/4	T2*0 S2*6 T3*2	T2*1		
變更 <input type="checkbox"/> 團名 <input type="checkbox"/> 住宿日期 <input type="checkbox"/> 房間數					
麻煩請寫上房價和司導房價，謝謝					
簽收回傳					
※申請房費及開立發票					
請確認後蓋章回傳，謝謝					
3/5					

Remark:

T2\*4+S2\*1 FOR 8 PAX + 1TL 觀宏

Hotel  
Stamp

Please provide booking reference for each days

1. **Hotel's name and seal must be included – the hotel seal must clear**
2. Please **remark or mention the “number of room“ and “room type”** are booked for those who apply for GuanHong visa.  
- It can be handwriting, kindly write it on the bottom part of the booking reference.
3. Person who write the remark **please stamp company stamp** beside it.

## **Required document 9/10**

### **- Passport scan**

Please provide passport scan of each tourist

1. The **order arrangement must be the same** with **Tourist List** and **Excel Name List**.
  2. Please make sure **all the passport scans** are **clear** and **in color**.
  3. Please **scan all** the passport in **1 PDF file**.
  4. Passengers holding new passports, please also **scan the page that shows the birthplace** of the passenger **in the same file with Passport Scan** of the whole group.  
If the **birthplace is not shown** on their passports, please **send us the Citizen ID card or birth certificate separately**.
  5. Each passport **expiry date must be more than 6 months**.
-

# Taiwan

國家=Country:  
Example-  
Vietnam, Cambodia, Laos

1. Please find the updated Excel File on <https://taiwan.net.vn/travel-agency-info>
2. Please make sure all the **Date of Birth and Passport Expiry Date** in **TEXT** format **YYYY/MM/DD**
3. Do not change the format of the original file.
4. Nationality:  
Vietnam- VNM  
Cambodia- KHM  
Laos- LAO

# e-visa Operation

1. Enter the Bureau of Consular Affairs home page, then click **“On-line Application”** link. <

[https://visawebapp.boca.gov.tw/BOCA\\_EVISA/home.do](https://visawebapp.boca.gov.tw/BOCA_EVISA/home.do) >

Read **“Disclaimer,”** then click **“Confirm & Continue.”**

## Disclaimer

You are about to access the visa application computer system of the Bureau of Consular Affairs, Ministry of Foreign Affairs, Republic of China (Taiwan). This system and related data are property of the ROC Government, and provided for reviewing visa applications by the Bureau of Consular Affairs and ROC overseas missions and for official use by the ROC Government. This site adopts security maintenance technology to prevent unauthorized access to the personal information you provided. However, according to Article 28 and 29 of Personal Information Protection Act, if your personal information and rights are compensated caused by such reasons as natural disaster, incident or other force majeure, and the third party's illegal collection, the ROC Government will not be liable for the damages.

All information provided by you or a third party designated by you must be accurate and true. Even if you are granted a visa or an eVisa, immigration officers at ports of entry in Taiwan have the right to deny entry without providing further explanation.

Please notice that the information you fill in online, including Surname, Given Name, Date of Birth, Passport No., Nationality and Sex, must completely match the information on your travel document; otherwise, your eVisa will be invalid.

If you have applied for an eVisa recently, please make sure your eVisa has been successfully issued. If you submit a second eVisa application without checking the approval of the previous eVisa, it is considered that you need 2 eVisas. Therefore, the online payment for these 2 eVisa applications will not be refunded.

Continue to use this system indicates that you consent to the terms set forth in this statement. Unauthorized users or illegal access may violate related articles of Personal Information Protection Act and Criminal Law.

Cancel & Exit

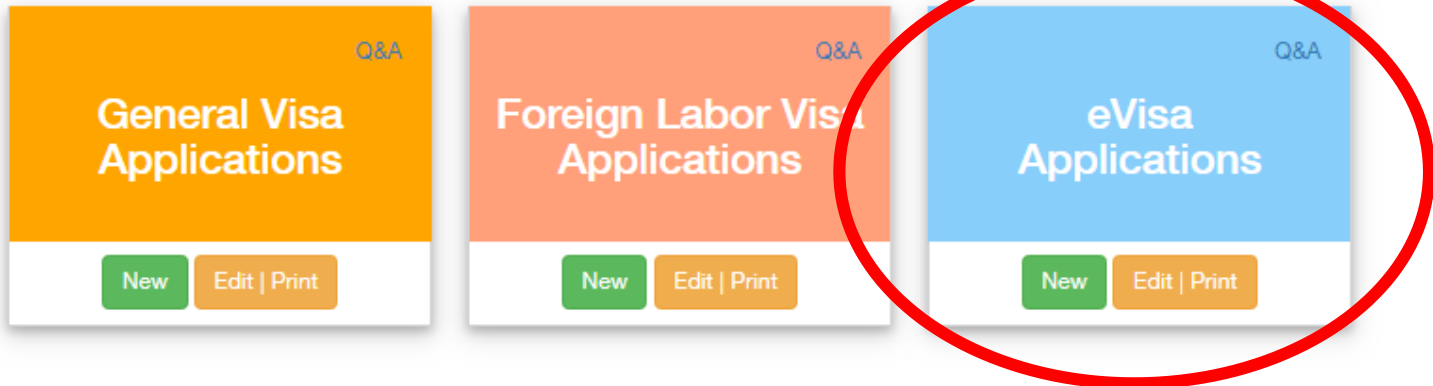
Confirm & Continue

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# e-visa Operation

## 2. Choose “e-Visa Applications.”

Please choose one of the following





# e-visa Operation

## 3. Read and Click “I have read the above information” to continue with the application.

### General Information on eVisa Application

#### ELIGIBILITY

Nationals of the following countries are eligible for an eVisa when they meet relevant criteria: Bahrain, Burkina Faso, Colombia, Dominica, Ecuador, Kiribati, Kuwait, Mauritius, Montenegro, Oman, Panama, Peru, Qatar, Saudi Arabia, Solomon Islands, Turkey, and United Arab Emirates.

Furthermore, foreign nationals who have been invited to attend international conferences, sporting events, trade fairs or other activities in Taiwan—organized, co-organized, or sponsored by central government agencies—are also eligible for an eVisa. Such foreign nationals must obtain an Ecode from the host organization in Taiwan (n.b., not the Bureau of Consular Affairs) prior to submitting an online application for an eVisa. Nationals of the Democratic People's Republic of Korea are only eligible for an eVisa when participating in sporting events in Taiwan.

Tourist groups from Cambodia, India, Indonesia, Laos, Myanmar, and Vietnam under “Project for Simplifying Visa Regulations for High-end Group Tourists from Southeast Asian Countries” are eligible for an eVisa.

Nationals of Bangladesh, Bhutan, India, Iran, Nepal, Pakistan, and Sri Lanka for the purpose of conducting business at the recommendation of local offices of the Taiwan External Trade Development Council (TAITRA) are eligible for an eVisa.

Foreign nationals who intend to travel to Taiwan but are not eligible for an eVisa must fill in a form under General Visa Applications on the website of the Bureau of Consular Affairs and submit this application form to an ROC overseas mission.

#### REQUIREMENTS & PROCEDURES

eVisa applicants must possess an ordinary, official, or diplomatic passport with validity of at least six months as of the date of intended entry into Taiwan.

To obtain an eVisa, applicants must submit relevant personal information and pay the required fee by credit card (Visa or MasterCard) online. ROC overseas missions may, depending on the applicant's nationality and purpose of visit, request through email that the applicant submit additional documents within a specific timeframe. If these documents are not submitted by the given deadline, the application may be denied.

When an eVisa application has been approved, the applicant will receive a notice by email containing a webpage link to download and print the eVisa. The eVisa holder is required to present a paper copy of the eVisa at the immigration checkpoint for verification by the National Immigration Agency upon arrival in Taiwan. However, immigration officers at ports of entry in Taiwan have the right to deny entry to eVisa holders without providing further explanation.

#### PURPOSES OF VISIT

Please note that eVisas are only granted for tourism and business purposes, as well as for visiting relatives and attending international conferences or sporting events in Taiwan. If you intend to travel to Taiwan for other purposes – such as employment, study, residence with family, or Mandarin language courses – you must submit an application for a suitable type of visa at an ROC overseas mission.

#### VALIDITY & DURATION OF STAY

The validity of an eVisa is three months starting from the issue date. The eVisa is a single-entry visa, and the maximum duration of stay in Taiwan is 30 days, which cannot be extended and converted to other types of visas.

[Visa Home](#)

[Confirm & Continue](#)

# e-visa Operation

## 4. Fill in Apply eVisa information.

### Apply eVisa

**Nationality (Required)**

\* INDONESIA, REPUBLIC OF(印尼) ▼

**ecode**

EVKH-

**Passport No. (Required)**

\* PASSPORT NO.

**Email (Required)**

\* Email

**Verification code(Please input by case) (Required)**

↻ input verification code by case

sybv

Visa Home **Send**

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## e-visa Operation

5. After received the System confirmation email. Please press the **“CONFIRM”** button to confirm application

[MRV SYSTEM MAIL] This is a confirmation Mail to make sure we can contact you via this mail



mrvapp@boca.gov.tw

寄給我 ▾

Please press [\[CONFIRM\]](#) to confirm your mail account. This is the system automatically reply to the message, please do not reply.



## 6. Fill in Travel Detail

### Travel Detail

Travel Purpose (Required)

\* Tourism ▼

Stay Days (Required)

\* 14 days

Entry Times (Required)

\* Single

Cancel & Exit

Page 2

# e-visa Operation

## 7. Fill in personal information.

### APPLICANT'S DETAIL

**Surname (Only English Letter) (Required)** [Surname Sample](#)

**Given Name (Only English Letter) (Required)** [Given Name Sample](#)

**Other Name**

**Domestic KTP No. Of Home Country (Required)**

Indonesia, Thailand, Vietnam and other countries are required! Vietnamese overseas nationals and children who have not applied for an identity card are exceptions.

**Birth Date (YYYY/MM/DD) (Required)**

Year /  Month /  Day

**Birth Place-City (Required)**

**Birth Place-Country (Required)**

**Gender (Required)**

Male ☒ Female ☐ Other

## 8. Fill in personal information.

### APPLICANT'S PASSPORT

Passport No. (Required)	
*	B3680284
Passport Type (Required)	
*	Regular ▼
Other(Emergency Certificate or Certificate of Identity)	
Issue Date (YYYY/MM/DD) (Required)	
	2016/03/30
Expiry Date (YYYY/MM/DD) (Required)	
	2021/03/30
Issue Place (Required)	
*	Jakarta
Nationality (Required)	
*	INDONESIA, REPUBLIC OF
Other Nationality (if any)	
	None ▼

## 9. Fill in personal information.

### CONTACT DETAIL

Address in Home Country (Required)	
*	XXX
Telephone Number in Home Country (Required)	
*	XXX
Current Address (Required)	
*	XXX
Current Telephone Number (Required)	
*	XXX
Email (Required)	
*	kelly@taiwan.net.my
Mobilephone	

## 10. Fill in personal information.

### ABOUT TRAVEL DETAIL

Propose Arrival Date (YYYY/MM/DD) (Required)



2019/09/30

Propose Departure Date (YYYY/MM/DD) (Required)



2019/10/02

Hotel Name or Address in Taiwan (Required)



Telephone Number in Taiwan (Required)



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Page 6

## 11. Fill in personal information.

### Application Question

**PLEASE ANSWER THE FOLLOWING QUESTIONS TRUTHFULLY:**

**A. Do you have a criminal record within or outside the territory of the R.O.C. or have you ever been denied entry, ordered to leave or deported by the R.O.C. government? (Required)**

\* ☐ Yes ☐ No

**B. Have you ever entered Taiwan illegally? (Required)**

\* ☐ Yes ☐ No

**C. Have you ever had a communicable disease of public health significance, a dangerous physical or mental disorder, or been a drug abuser or addict? (Required)**

\* ☐ Yes ☐ No

**D. Have you ever overstayed a visitor or resident visa or worked illegally in Taiwan? (Required)**

\* ☐ Yes ☐ No

**E. Have you ever been a controlled substance (drug) trafficker? (Required)**

\* ☐ Yes ☐ No

**F. Have you ever been refused a visa at by an R.O.C. mission abroad? (Required)**

\* ☐ Yes ☐ No

**G. Have you ever applied for an R.O.C. visa using a different name? (Required)**

\* ☐ Yes ☐ No

**H. Have you ever worked in Taiwan? (Required)**

\* ☐ Yes ☐ No

### Attention

Answering YES does not necessarily mean you are ineligible for a visa. If you answer YES to any of the above questions or if you have any questions in this regard, please come to discuss the issue in person. If you are not able to file the application in person, please prepare and attach an explanatory statement to this form.

# e-visa Operation

## 12 Fill in personal information.

### FILL-IN DETAIL

Was this application filled in by yourself or another person? (Required)

\* ☐ Myself ☐ Agent

Agent's Full Name (Required)

\* Agent's Full Name

Relationship to the Applicant (Required)

\* Relationship to the Applicant

Agent's Telephone Number (Required)

\* Agent's Telephone Number

Agent's Address (Required)

\* Agent's Address

Page 6

Page 8

## eVisa Edit Successful

### 【 Application No. 】

C7D6CBC1K120H82A

### 【 Status 】

- \* You have been Edited, Please click **【 Submit 】**
- \* Attention ! You cannot edit when you submit.
- \* About the rule, link to [BOCA](#) site, please.

Page 1

Page 7

BOCA Home

Submit and Payment



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# e-visa Operation



## 5. Fill in personal information.

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**Before tourist get their visa, they may received E-mail from TECO/TETO office to ask for **supplement document**.**

**Applicant may directly send the required document under the same e-mail.**

**Example :**

Sent: Monday, August 8, 2016 10:12:38 AM

To:

Subject: Pending of decision concerning ROC eVisa application

Dear Sir/Madam,

Thank you for applying for an eVisa for the Republic of China (Taiwan).

To facilitate the issuance of the eVisa, you are kindly requested to submit the following additional documents: **需補件之文件明細**

**範例供參**

- 1.Data page of passport
- 2.Evidence of business activities-Proof of employment or assignment from relevant organization/company
- 3.1.Travel experience (Foreign Visa copies) 2.Bank statement of past 3 months 3.ITR(Income Tax)paper.

Please submit the documents specified above by 08/15/2016. If we have not received the documents on this date, your eVisa application will be rejected.

**請申請人將須補件之資料掃描後，直接回覆本封電郵即可**

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*e-Visa application **check** and **print***  
*(usually it takes 2-3days to get the approval)*

[https://visawebapp.boca.gov.tw/BOCA\\_EVISA/MRV04FORM.do](https://visawebapp.boca.gov.tw/BOCA_EVISA/MRV04FORM.do)

### eVisa Login

**Application No. (Required)**

**Passport No (Required)**

[Visa Home](#) [Login](#)

# Confirmation of decision concerning ROC e-Visa application

## Approved of email sample

Subject: Confirmation of decision concerning ROC eVisa application

External images and links are blocked, [click here](#) to show images and enable links.

Dear Sir/Madam,

**eVisa application**

Application NO.	Status
60830836ILIAO0R7	Approved

**Remarks**

1. Your eVisa application has been approved. You are required to present this eVisa at the immigration checkpoint for verification by the National Immigration Agency upon your arrival in Taiwan. [Click here to print the eVisa](#)
2. The validity of an eVisa is three months starting from the issue date. The eVisa is a single entry visa, and the maximum duration of stay in Taiwan is 30 days, which cannot be extended.
3. In line with existing procedures concerning paper visas, immigration officers at ports of entry in Taiwan have the right to deny entry to eVisa holders without providing further explanation.
4. Please check your personal information on the eVisa. If any information you provided for the eVisa is incorrect, you must submit a new eVisa application and pay related fees.

For more information about Taiwan and the eVisa, please visit the following websites:

## 10. Confirmation of decision concerning ROC e-Visa application

print out e-Visa Certificate.

中華民國簽證



Ministry of Foreign Affairs  
REPUBLIC OF CHINA(TAIWAN)  
eVisa



*You are required to present this eVisa at the immigration checkpoint for verification by the National Immigration Agency upon your arrival in Taiwan.*

eVisa Number	108JKT901123
Surname / Given Name	KHO / PO TJOAN
Passport Number	B3196319
Nationality	INDONESIA
Date of Birth	12 MAY 1948
Visa Type	VISITOR
Sex	F
Issue Date	20 SEP 2019
Entry Date	PLEASE REFER TO REMARKS
Max. Duration of Stay	14 DAYS
Entry	SINGLE
Application Number	109E6DA7K0RUXIZO
Remarks	P;EVKH-50027,04 OCT 2019

### Notes:

1. The decision to grant this eVisa is based on the information you provided on the online application form, which you declared to be truthful.
2. This eVisa does not necessarily guarantee entry into Taiwan. All decisions concerning foreign nationals' entry into Taiwan are made by the National Immigration Agency. Any false or misleading statements at the immigration checkpoint may result in denial of entry.
3. To enter Taiwan with this eVisa, you must also possess:
  - (a) a passport with at least three months validity from a country eligible for eVisas
  - (b) sufficient funds for the period of stay in Taiwan
  - (c) a confirmed onward/return air ticket
4. The duration of stay starts from the day after arrival in Taiwan.
5. If you have been invited to attend international conferences, sporting events, trade fairs, or other events in Taiwan, in addition to the eVisa you must also present a relevant invitation letter issued by the host organization when checking in with the airline at your airport of origin prior to your flight to Taiwan.
6. If the eVisa states "P;EVKH-GROUP NUMBER,ENTRY DATE" under Remarks, no invitation letter is required if passenger doesn't enter in accordance with Entry date, the eVisa will be invalid.

